

AGENDA

Meeting: Trowbridge Area Board
Place: Conference Suite, County Hall, Trowbridge, BA14 8JN
Date: Thursday 6 October 2022
Time: 6.30 pm

Including the Parishes of: Trowbridge, North Bradley, Southwick, West Ashton, Hilperton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Kevin Fielding, direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Daniel Cave, Trowbridge Park (Chairman)
Cllr Antonio Piazza, Drynham (Vice-Chairman)
Cllr Ernie Clark, Hilperton
Cllr Horace Prickett, Southwick
Cllr Mel Jacob, Trowbridge Paxcroft
Cllr Edward Kirk, Adcroft
Cllr Stewart Palmen, Central
Cllr Jo Trigg, Lambrok
Cllr David Vigar, Grove

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Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	<p>Apologies</p> <p>To receive any apologies for absence.</p>	1830
2	<p>Minutes (<i>Pages 5 - 12</i>)</p> <p>To approve the minutes of the meeting held on 7 and 14 July 2022.</p>	
3	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
4	<p>Chairman's Announcements (<i>Pages 13 - 20</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> a) Engagement and Partnerships Team Structure b) Post 16 Skills and Participation Offer c) Annual Canvas d) Community Area Transport Group (CATG) change to Local Highway and Footway Improvement Groups (LHFIGs) 	1835
5	<p>Partner Updates (<i>Pages 21 - 36</i>)</p> <p>To note any reports or updates from the following:</p> <ul style="list-style-type: none"> a) Wiltshire Police b) Dorset and Wiltshire Fire and Rescue Service – Quarterly video update (10 minutes) https://youtu.be/4AFZoVIszBQ c) Town and Parish Councils d) Wiltshire Integrated Care Board e) Other Updates – Wiltshire Centre for Independent Living 	1855
6	<p>Annual Report of Trowbridge Future (<i>Pages 37 - 46</i>)</p> <p>To receive an update from Trowbridge Future.</p>	1915
7	<p>Trowbridge Leisure Provision Update</p> <p>To receive an update from the Assistant Director – Leisure, Culture and Communities.</p>	1925
8	<p>Shared Lives Wiltshire (<i>Pages 47 - 54</i>)</p> <p>To receive an update on the Shared Lives Service for care support.</p>	1945
9	<p>Funding (<i>Pages 55 - 58</i>)</p> <p>Wesley Road Methodist Renovation and Refurbishment of Community Buildings - £5000 requested</p>	2000

Celebrating Age Wiltshire - £1500.00 requested
Befriending Project - £4550.00 requested
Beats and Bars project - £2375.00 requested.

10 **Local Highways and Footway Improvement Group** (*Pages 59 - 100*)

2030

To receive updates from the LHFIG.

Recommendations

Frome Road, Trowbridge – Junction warning signs - £1000 (£750 LHFIG / £250 TTC)

Additonal Trowbridge waiting restrictions implementation - £2500 (LHFIG - £1875 TTC - £625)

New footway & dropped kerbs, Goose Street, Southwick - £6000 (LHFIG – £4500 SPC - £1500)

Streetname plate at Boundary Walk - £300 (LHFIG - £225 TTC - £75)

Parking bay markings at Westfield Close - £450 (LHFIG - £337.50 TTC - £112.50)

Bus Stop markings at Chilmark Road - £300 (LHFIG - £225 TTC - £75)

11 **Urgent items**

2040

Any other items of business which the Chairman agrees to consider as a matter of urgency.

MINUTES

Meeting: Trowbridge Area Board
Place: Cotswold Space and Kennet Room, County Hall, Trowbridge
Date: 7 July and 14 July 2022 (7.00pm - 8.55 pm, 6.00pm – 6.50pm)

Please direct any enquiries on these minutes to:

Leonora.Penry@wiltshire.gov.uk or committee@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Cllr Daniel Cave (Chairman), Cllr Antonio Piazza (Vice-Chairman), Cllr Ernie Clark, Cllr Mel Jacob, Cllr Edward Kirk, Cllr Stewart Palmen, Cllr Horace Prickett and Cllr David Vigar

Total in attendance: 27

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
49	<p><u>Election of Chair 2022/23</u></p> <p>Nominations were sought for a Chairman for the forthcoming year. Councillor Jo Trigg was nominated by Councillor Stewart Palmen, seconded by Councillor David Vigar. Councillor Daniel Cave was nominated by Councillor Antonio Piazza, seconded by Councillor Horace Prickett.</p> <p>Following a vote, it was,</p> <p><u>Resolved:</u></p> <p>To elect Councillor Daniel Cave as Chairman of Trowbridge Area Board for the municipal year 2022-23.</p>
50	<p><u>Election of Vice-Chair 2022/23</u></p> <p>Nominations were sought for a Vice-Chairman for the forthcoming year. Councillor Jo Trigg was nominated by Councillor Mel Jacob, seconded by Councillor Stewart Palmen. Councillor Antonio Piazza was nominated by Councillor Horace Prickett, seconded by Councillor Edward Kirk/</p> <p>Following a vote, it was,</p> <p><u>Resolved:</u></p> <p>To elect Councillor Antonio Piazza as Vice-Chairman of Trowbridge Area Board for the municipal year 2022-23.</p>
51	<p><u>Apologies</u></p> <p>Apologies were received from Councillor Jo Trigg.</p>
52	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 17 March 2022 were presented for consideration, and it was,</p> <p><u>Resolved:</u></p> <p>To approve and sign the minutes as a true and correct record.</p>
53	<p><u>Declarations of Interest</u></p> <p>Councillor Stewart Palmen declared a non-pecuniary interest in Trowbridge Future by virtue of being a trustee and stated that he would not vote on their grant request to be considered at the meeting.</p>

	<p>During the meeting Councillor Horace Prickett declared an interest as a trustee of the North Bradley Peace Memorial Trust. He stated that he would not vote on the grant application from the Trust.</p>
54	<p><u>Chairman's Announcements</u></p> <p>Announcements were received as detailed in the agenda pack.</p> <p>The Board resolved to amend the agenda order to consider grants as the first substantive item.</p>
55	<p><u>Funding</u></p> <p>Community Grants</p> <p>The Amber Foundation requested £5000.00 for Ambers Bedroom Refurbishment Project. The Amber Foundation support homeless and unemployed young people aged 16-30 and look to upskill them into jobs and assist with finding them sustainable accommodation. It was stated the rooms currently used are old and in need of refurbishment. On the motion of Councillor Palmen, seconded by Councillor Piazza it was then,</p> <p><u>Resolved:</u> To award £5000.00 to the Amber Foundation.</p> <p><u>Reason:</u> The application met the grants criteria.</p> <p>The North Bradley Peace Memorial Trust requested £5000.00 for a project to allow safe access for North Bradley Peace Memorial Trust recreation ground. The Trust are a self-funding charity that run the recreation ground and playpark. The application was for funding to create a parking area, as it was stated the Southwick Road is busy and not safe for parking.</p> <p>In response to queries it was stated that North Bradley Parish Council had agreed to contribute to the project but had not yet decided the amount. A bike shelter would also be included if sufficient funds were raised. The Board discussed approving a contribution to the funding subject to a contribution from the Parish Council of £1500.00.</p> <p>During questioning it was suggested by the applicant that the total project cost would be less than that applied for. The Community Engagement Manager advised that the details appeared different to the application details before the Board.</p> <p>On the motion of Councillor Daniel Cave, seconded by Councillor Mel Jacob, it was therefore,</p> <p><u>Resolved:</u> To defer the application to the next meeting.</p>

	<p>Studley St Johns Rainbows Brownies Guides and Rangers requested £5000.00 for a new building to store their outdoor activities gear. On the motion of Councillor Mel Jacob, seconded by Councillor Ernie Clark it was then,</p> <p><u>Resolved:</u> To award £5000.00 to Studley St Johns Rainbows Brownies Guides and Rangers.</p> <p><u>Reason:</u> The application met the grants criteria.</p> <p>Trowbridge Future requested £5000.00 for their Longfield Portacabin project. They use of a Portacabin to provide a youth space and stated this had been successful in other parts of Trowbridge. They plan to house a community fridge there and have allotments. On the motion of Councillor Mel Jacob, seconded by Councillor Antonio Piazza, it was then,</p> <p><u>Resolved:</u> To award £5000.00 to Trowbridge Future.</p> <p><u>Reason:</u> The application met the grants criteria.</p> <p>Older and Vulnerable Adults Funding Trowbridge Women’s Shed requested £500.00 for a Publicity Campaign. A motion to approve the grant application fell as the Board had questions that were not answered due to the applicant’s absence. On the motion of Councillor Antonio Piazza, seconded by Councillor Edward Kirk, it was then,</p> <p><u>Resolved:</u> To defer the application to the next meeting.</p>
56	<p><u>Leisure Update</u></p> <p>David Redfern, Associate Director - Leisure, Culture & Communities, presented an update on leisure provision in Trowbridge. He outlined that the Council would be working with Sport England and following their framework in order to deliver the best leisure provision for Trowbridge.</p> <p>The Board raised questions on topics such as how the consultants would operate, the location of the leisure centre, the type of activities the leisure centre would host and the options for transport to ensure accessibility. It was clarified that in terms of the location nothing had been decided and that the decision would be data led. In terms of funding there would be a flexible approach and other funding sources are being explored to supplement what has been budgeted by the council. Financial sustainability was highlighted as important for the longevity of the leisure centre.</p>

	The Board then agreed to adjust agenda order to consider partner updates next.
57	<p><u>Partner Updates</u></p> <p><u>Office of the Police and Crime Commissioner</u> Philip Wilksinson, Police and Crime Commissioner (PCC), delivered an update to the Board. He updated on Operation Scorpion which was a successful collaboration between the five forces in the South West to address drug dealing. There would also a be a focus on early engagement through visiting schools to address drug dealing holistically.</p> <p>He also outlined the results of the recent HMI inspection which stated that on various measures Wiltshire Police was either inadequate or required improvement. The PCC explained how he would approach tackling this including focusing on points raised to him by the public whilst he was campaigning. There would be serious reforms going forwards to improve Wiltshire Police to ensure a clear chain of command and a force that is more outward facing.</p> <p>Some immediate instant impact projects that were delivered included all weather drones, night vision goggles and over 1000 community speedwatch volunteers. Wiltshire Police was under special measures and in 3 months would need to demonstrate progress to Police Performance Oversight Group.</p> <p>In response to questions the PCC described the two new mobile police stations. He also responded to questions regarding holding police training days in Trowbridge, how the public are consulted on police performance and police presence, capacity, and efficiency.</p> <p>There were also questions raised by a member of the public who stated that they felt that they were not getting the support the needed from the police as member of the black community. They stated that black people in Trowbridge were treated differently when they report a crime and they felt that the figures on hate crime must be low due to underreporting as it did not match their experience. The PCC expressed his dismay and provided information on how to launch a complaint and stated that he would be working to ensure that all residents of Wiltshire would be treated the same. He invited people to engage with the Independent Advisory Groups to help shape their police force and provide feedback.</p> <p><u>Wiltshire Police</u> A presentation was delivered providing an update from Wiltshire Police. Key points included two vacancies in Trowbridge that they aimed to fill in the next month and an overall 5 new posts. It was also stated that there had been a year-on-year increase in total crime but Wiltshire still had one of the lowest crime rates in the country.</p> <p><u>Dorset and Wiltshire Fire and Rescue Service</u> A written report was provided.</p>

	<p><u>Town and Parish Councils</u> Written updates were provided by Hilperton Parish Council and Trowbridge Town Council.</p> <p>The Board then agreed to take the Trowbridge Child Wellbeing Partnership update next.</p>
58	<p><u>Trowbridge Child Wellbeing Partnership</u></p> <p>Colin Kay presented an update from the Trowbridge Child Wellbeing Partnership. Their focus is to make Trowbridge a child friendly community. They recently completed research to provide good quality qualitative data on the experiences of young people in Trowbridge. A key take away was that people had very different experiences, with more detailed analysis outlined in the report and presentation.</p> <p>The Board congratulated Mr Kay on his excellent presentation.</p> <p>Due to the building operating hours the Chairman then proposed that the Board adjourn the meeting to reconvene at a future date. This was seconded by Councillor Stewart Palmen and agreed.</p>
59	<p><u>Trowbridge Area Board Priorities and Projects</u></p> <p>The meeting was resumed on the 14 July with Councillors Trigg, Palmen, Prickett, Jacob, Vigar, Cave and Piazza present.</p> <p>The Community Engagement Manager, Liam Cripps, presented his report on the Area Board Priorities and Projects. This included good progress on supporting low-income families and good efforts to address climate change. It also included a suggested that reducing antisocial behaviour be removed as a priority as it was covered by other areas. Councillors were keen to be more involved with the Local Youth Network and supported the Trowbridge Child Wellbeing Partnership in their leading role in that.</p> <p>The Board then discussed the report, and it was,</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> 1) To acknowledge the progress update from the 2021/22 local priorities work. 2) To adopt the suggested priorities for the forthcoming year as shown at Appendix B and appoint lead Members to those areas as follows <ul style="list-style-type: none"> ○ Supporting low-income individuals and families - Cllr Piazza ○ Youth engagement, employment and positive activity opportunities- Cllr Trigg ○ Supporting positive mental health and wellbeing– Cllr Palmen ○ Supporting the local economy- Cllr Cave

	<ul style="list-style-type: none"> ○ Addressing climate change & Protecting Green Spaces– Cllr Jacob <p>3) To acknowledge and note the working groups that relate to the priorities.</p>
60	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The report was outlined, and it was clarified that where there was an existing established community group it would be preferable to work with them as opposed to starting a new working group. After discussion it was,</p> <p><u>Resolved:</u></p> <p>To reappoint members to working groups and outside bodies as follows:</p> <p>LHFIG: Councillors Cave, Piazza, Kirk, Prickett, Clark, Trigg, Palmen, Jacob, Vigar</p> <p>For the Priority Leads to decide if they require a working group and report back at the next meeting.</p> <p><i>Cllr Prickett left the meeting at 18:40.</i></p>
61	<p><u>FUEL</u></p> <p>Attention was drawn to the written update.</p>
62	<p><u>Future High Street Fund</u></p> <p>Attention was drawn to the written update.</p>
63	<p><u>Support for Ukrainian Refugees</u></p> <p>Cllr Stephen Cooper, Trowbridge Town Council, delivered a presentation about the work of the Town Council. This covered action such as provision of free transport for those in desperate need to pick up family members and refugees with visas in place. It also described the success of coffee mornings organised so that Ukrainian refugees could meet other people within their community. It was requested that in future these be advertised in the Wiltshire Council newsletter.</p> <p>After the presentation the Board discussed the importance of supporting sustainable jobs for the refugees, ensuring children get places in school and nurseries, and potential issues from lack of long-term accommodation.</p> <p>The Board thanked everyone involved in Trowbridge Town Council's efforts.</p>

64	<u>Urgent items</u> There were no urgent items.
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Briefing Note
Engagement and Partnerships Team
Structure
August 2022

Service : *Leisure, Culture and Communities*
Further Enquiries to: *Rhys Schell, Service Manager, Engagement and Partnerships*
Date Prepared: 22/08/2022
Direct contact: rhys.schell@wiltshire.gov.uk

Engagement and Partnerships Team

The new staffing structure for the Engagement and Partnerships team comes into place from 1 September and introduces three officer levels of support to local communities and Area Boards. Officers will work collaboratively across community areas, however, locally named contacts remain available for Councillors, partners and residents to directly engage with. The service will work with communities in an innovative and proactive way and empower them to do even more for themselves and to deliver to the Wiltshire Council Business Plan. A brief overview of the respective duties are set out below.

- **Strategic Engagement and Partnerships Manager**

The six Strategic Engagement and Partnership Managers (SEPMs) will hold overall responsibility for Area Board delivery and the development of the local Area Board work plan in conjunction with the local Councillors. The SEPMs are the main points of contact for local Councillors, strategic partners, community volunteers and leaders. Each SEPM will lead an organisational theme, which includes children and young people, equality, diversity and inclusion, the environment, economic regeneration and older and vulnerable adults, however, this is not an exhaustive list and will be reviewed regularly. The SEPMs will drive this area forwards across communities and develop exciting link ups between council services and the community to provide excellent information, insight and evidence sharing between parties.

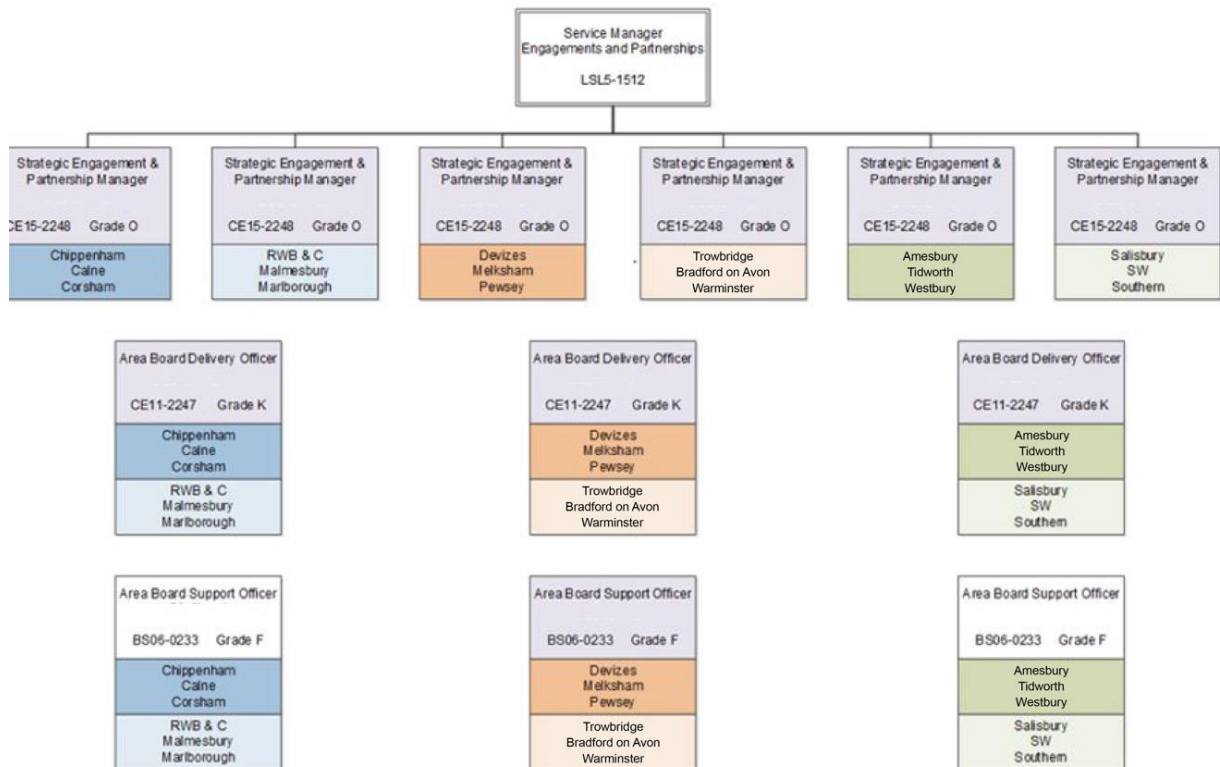
- **Area Board Delivery Officer**

Three dedicated officers that facilitate and support Area Board delivery in an innovative way. The delivery officers will build exceptional relationships with the voluntary and community sector and other key local partners to facilitate projects and initiatives that support the objectives of the Area Board work plans. They will be actively involved in Area Board business meetings, engagement activities, events and working groups to deliver exceptional local and organisational outcomes.

- **Area Board Support Officer**

Three Area Board Support Officers will oversee and effectively implement all grant funding processes. This includes eligibility assessment, reporting, payments, impact analysis, budget monitoring and audit. The Area Board Support Officers will collate and assess data on behalf of the team, facilitate regular communication through online platforms such as Our Community Matters and respond to resident enquiries. They report to the Strategic Engagement and Partnership Managers.

Structure Visual



The post holders are as follows:

- Andrew Jack, (01225 713109 or andrew.jack@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Malmesbury, Marlborough, Royal Wootton Bassett and Cricklade
- Ros Griffiths, (01225 718372 or ros.griffiths@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Corsham, Chippenham and Calne
- Liam Cripps, (01225 713143 or liam.cripps@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Bradford on Avon, Trowbridge and Warminster
- Richard Rogers, (07771547522 or richard.rogers@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Melksham, Devizes and Pewsey
- Graeme Morrison, (01225 713573 or graeme.morrison@wiltshire.gov.uk), Strategic Engagement and Partnerships Manager - Westbury, Amesbury, Tidworth
- Karen Linaker, (01722 434697 or karen.linaker@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - South West, Salisbury, Southern Wiltshire
- David Holker, Area Board Support Officer (North)
- Catherine Russell, Area Board Support Officer (South)

The three vacant Area Board Delivery Officer roles and the central Area Board Support Officer role are currently being recruited to.

Briefing prepared by: Rhys Schell, Service Manager, Engagement and Partnerships

Report Date: 22/08/2022

**Area Board Briefing Note –
Post 16 Skills and Participation Offer**

Service:	Post 16 Skills and Participation
Date prepared:	8th August 2022
Further enquiries to:	Catherine Brooks – Employment and Skills Officer
Direct contact:	Catherine.brooks@wiltshire.gov.uk

The Post 16 Skills and Participation team are on hand to support young people aged 16 – 17 years who are NEET (Not in Education, Employment or Training) or at risk of becoming NEET.

The EET (Education, Employment or Training) service will work 1-1 with young people to support them and help them understand the local offer, whether that is Sixth Form, College, Traineeships or Apprenticeships. Or other local programmes which offer employability support, confidence building, life skills, functional skills in Maths and English for example.

With the aim to re-engage them back into Education, Employment or Training.

You can find more information and how to refer a young person – or yourself on our Work Wiltshire website – www.workwiltshire.co.uk/young

The Work Wiltshire website also holds a vast amount of information around all things Employment and Skills, for the wider community, no matter your age for example apprenticeship information or for those with barriers to work and support for Ukraine refugees.

Follow our Social Media pages for fresh content and local opportunities.

Twitter - @WorkWiltshire

Instagram - @young_workwiltshire – for young people

Any questions or more information? Please email Catherine Brooks, Employment and Skills Officer

Catherine.brooks@wiltshire.gov.uk

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Area Board Briefing Note – Annual Canvass

Service:	Electoral Services
Date prepared:	20 June 2022
Further enquiries to:	Caroline Rudland Head of Electoral Services
Direct contact:	elections@wiltshire.gov.uk

Each year the statutory Annual Canvass process takes place between June - November. This is an audit to ensure the electoral register is accurate and all those people entitled to vote are registered.

Forms will be sent to all properties in July. We encourage everyone to check the information is correct and use the contact details on the form to update their details as appropriate, preferable by using the online or telephone service as this is a quicker and efficient option.

Some households will be **required** to respond where other households only need to if there is a change in the information shown on the form. Full details will be explained on the form.

If you can disseminate the information within your parishes, and encourage households to respond as soon as possible, it will save further reminders being sent.

The final process for those households that do not respond to the initial and reminder form, is to employ canvassers to door knock to encourage a response. This will take place during September.

However, hopefully the number of properties to door knock can be significantly reduced if households respond to the forms so, please encourage your communities to do so.

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Communities to have more say on the highways issues that matter most

Wiltshire Council Cabinet has approved plans to change Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs) - and increase funding for community highways projects.

On 26 April 2022 Wiltshire Council Cabinet approved plans to change Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs) - and increase funding for community highways projects.

The 18 new LHFIGs - one for each community area in Wiltshire - will be made up of local Wiltshire Council members, town and parish council representatives, and stakeholders from the local community. They will be tasked with identifying small-scale local highways projects in their area to improve safety and encourage walking and cycling.

The key difference between the new LHFIGs and the former CATGs is that the new groups will be able to improve or repair existing infrastructure such as highways and footways, while still investing in new infrastructure, as the previous CATGs could.

The new bodies will also be able to access more funding - £400,000 in total, with the exact allocation for each area based on geographical size and population. This funding comprises £250,000 and £150,000 for officer resource to administer, realise and advise on the projects. There is also a central £250,000 substantive fund that LHFIGs can apply to annually to help fund larger highways projects.

Cllr Dr Mark McClelland, Cabinet Member for Transport, said: These new LHFIGs will build on the success of CATGs and enable communities to focus on the highways priorities that matter most to them. The new groups meet two key areas of our business plan - ensuring that communities are well connected and that services meet local needs.

LHFIGs report into the local area board, so if anyone has any highways issues in their area that they'd like to improve, they should contact their local area board in the first instance for support and advice.

This is far from just a name change, and what we've agreed will see significantly more investment into local highways.

We look forward to the new LHFIGs beginning in the coming months, and for the first highways community priorities to be realised across the county.

Once the LHFIG groups are operational, the groups remit will be reviewed after six months to ensure effectiveness and capacity.

To read the full Cabinet report, people can go to:

<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=141&MId=14349>

WILTSHIRE POLICE



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Area Board Update

Trowbridge Community Policing Team

July 2022



Agenda Item 5

Your CPT – Trowbridge

Inspector: Andy Lemon

Neighbourhood Sergeants:

Sgt James Twyford (Bradford on Avon, Melksham)

Sgt Charly Chilton (Trowbridge)

Neighbourhood Officers:

PC Louis Bowden (Bradford on Avon)

PC Jennifer Miller (Melksham)

PC Rob Dentry, PC Rachel Jackson (Trowbridge)

PCSOs:

Laura Wallace, Maria Badder (Bradford on Avon)

Luke Hosken, Melissa Culliford (Melksham)

Tom Storm, Sophie Piper, Adam Smith, Robyn Dentry, William Browne, Amy Clifford,
Jack Thomas (Trowbridge)

Performance – 12 Months to June 2022

Force

- Wiltshire Police recorded crime reports a YoY increase of 10.5% in the 12 months to June 2022 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Wiltshire Police has seen a 18.1% increase in violence without injury crimes in the 12 months to June 2022.
- In June 2022, we received:
 - 9,427 '999' calls, which we answered within 8 seconds on average;
 - 11,522 '101' calls, which we answered within 16 seconds on average;
 - 12,522 CRIB calls, which we answered within 2 minutes and 27 seconds on average.
- In June 2022, we also attended 1,718 emergency incidents within 9 minutes and 36 seconds on average.

Crime Type	Crime Volume	% of Crime
Totals	42,401	100.0
Violence without injury	7,456	17.6
Violence with injury	6,268	14.8
Criminal damage	5,139	12.1
Stalking and harassment	4,172	9.8
Public order offences	4,104	9.7
Other crime type	15,262	36.0

Trowbridge CPT

Crime Type	Crime Volume	% of Crime
Totals	5,723	100.0
Violence without injury	1,100	19.2
Violence with injury	916	16.0
Criminal damage	726	12.7
Stalking and harassment	585	10.2
Public order offences	530	9.3
Other crime type	1,866	32.6

Stop and Search information for Trowbridge CPT

During the 12 months leading to May 2022, 231 stop and searches were conducted in the Trowbridge area of which 59.7% related to a search for controlled drugs.

During 68.8% of these searches, no object was found. In 29.9% of cases, an object was found. Of these cases 73.6% resulted in a no further action disposal; 21.6% resulted in police action being taken; 9.1% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 200 stop and searches
- Black or Black British – 9 stop and searches
- Asian or Asian British – 1 stop and search
- Mixed – 7 stop and searches

Performance – Hate Crime Overview

Force

Hate Crime is reporting as stable, with a slight loss of seasonality since the impact of Covid. Volumes are now reporting flatter across the year. Year on year reporting increases in Transgender and Sexual Orientation related hate which follows National trends.

Work by the Hate Crime Silver Scrutiny Panel on hate crime video to raise awareness of Hate Crime and how to report it, including details surrounding how the Criminal Justice System responds to it is ongoing. There is an increased focus on Out of Court Disposal outcomes relating to Hate Crimes.

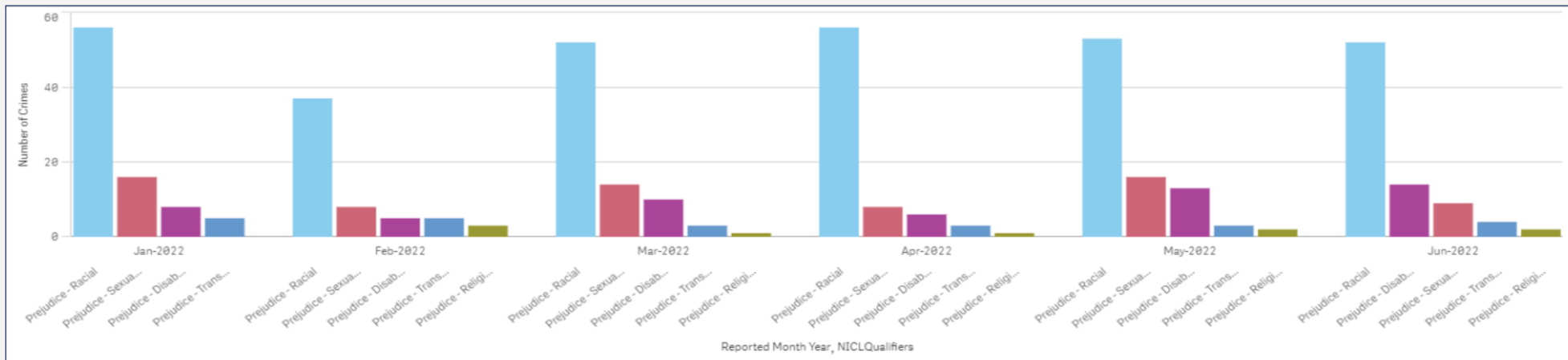
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Trowbridge CPT

	Number of Crimes	Change (number)	Change (%)
Total	128	9	8.3%
Prejudice – Racial	72	12	20.0%
Prejudice – Sexual orientation	24	4	20.0%
Prejudice - Disability	18	-8	-30.8%
Prejudice - Religion	2	1	100.0%
Prejudice - Transgender	4	-2	-33.3%

Year on year comparison June 2021 to June 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Force Hate Crime (6 months to June 2022)



Local Priorities & Updates

Priority	Update
Selecta DNA	<p>The force is working in conjunction with SelectaDNA, a Secured by Design (police approved) company that makes an advanced forensic marking product to help you protect your valuables. Use of the product has been shown to help reduce burglary by up to 83% in areas it is used.</p> <p>Inspector Pete Sparrow said “To be effective, community policing requires quality community engagement alongside crime prevention and detection.</p> <p>Operation Siege brings Communities and Police together in an effective partnership against thieves. It makes a clear statement to criminals that property is identifiable and will be hard to sell on. The ultimate goal is the absence of crime, which is something we should all strive towards and this starts with Prevention.</p> <p>Research has shown that where this product is used burglary offences have been reduced by up to over 80%. We are delighted to be working with SelectaDNA as a key measure to prevent crime under Operation Siege”,</p> <p>By marking your valuables with SelectaDNA you are making it easier for Police to recover stolen goods. You mark your items and record ownership on a secure national asset register, accessible to all Police Forces. It is a strong deterrent against theft.</p> <p>Wiltshire Police has agreed a special low rate for those living in Wiltshire and Swindon and you can buy a discounted home kit directly from the manufacturer using this link only :</p> <p>www.selectadna.co.uk/nhw</p> <p>Use discount code NHWAWILTSHIRE and get a SelectaDNA home kit at the reduced price of £25.00 inclusive of VAT and postage. You do not have to be a Neighbourhood Watch member to do so.</p>

Local Priorities & Updates Continued

Priority	Update
Community Speedwatch	<p>The Community Policing Team have continued to support the Community Speedwatch schemes where possible, in recent weeks checks have been completed in the following locations ;</p> <p>Hilperton – officers supported the team who were present North Bradley – two checks were completed, no vehicles observed exceeding the speed limit Southwick – one check completed, no vehicles observed exceeding the speed limit West Ashton Road – one check completed, 2 vehicles provided words of advice, 1 driver reported to court for speeding, driving otherwise in accordance of a license and no insurance. The vehicle was also seized. Brook Road – one check completed, no vehicle observed exceeding the speed limit</p>
Biss Meadows	<p>Throughout the summer we have seen an increase in reports of Antisocial Behaviour in and around the area of Biss Meadows.</p> <p>Officers and PCSO's are conducting high visibility patrols in this area and continue to ask the community to report any concerns that they have.</p> <p>On the 28th August we received reports of a robbery having taken place in Biss Meadows. A 24 year old male from the Trowbridge area was arrested and charged with Robbery and Possession of an Imitation firearm, he has been remanded into custody</p>

Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectors.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Trowbridge Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/trowbridge-cpt/> to view a crime and incident map and find links to more detailed data

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** –

www.wiltsmessaging.co.uk

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Follow your CPT on social media

- [Trowbridge Police Facebook](#)
- [Trowbridge Police Twitter](#)
- [Melksham Police Facebook](#)
- [Bradford on Avon Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk



WILTSHIRE POLICE How can we help you?

[Report](#) [Tell us about](#) [Apply or register](#) [Request](#) [Feedback](#)

[Home](#) > [About us](#) > [CPTs](#)

Trowbridge CPT

CPT Trowbridge covers the areas of Trowbridge, Melksham, Bradford-on-Avon and surrounding areas

To contact your CPT about a community-related matter, such as a school visit, then please email TrowbridgeAreaCPT@wiltshire.pnn.police.uk. Please note that this mailbox is not monitored 24/7.

You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)

You see a map of [crimes in the Trowbridge area](#) by visiting www.police.uk

Update for Wiltshire Area Boards

July 2022

Covid-19 Summer Boosters

People in Bath and North East Somerset, Swindon and Wiltshire who are eligible for the Covid-19 spring booster vaccine, but have yet to come forward, are being encouraged to go and get their boosters. Having the top-up dose before the end of July will not only provide protection during the summer months, but will also ensure people will be able to receive the autumn booster jab as soon as the vaccines become available.

Currently, people aged 75 and over, as well as care home residents and those aged 12 and above with a weakened immune system, are eligible for the spring booster vaccine. Getting the top-up dose, which for most people will be their fourth Covid-19 vaccine, is the best way to prolong the immune-boosting effects of previous vaccinations, which should keep serious cases of coronavirus at bay.

Spring booster jabs can be booked online at www.nhs.uk. The site also contains up-to-date information on the local venues that are providing the vaccine but do not require patients to have a pre-booked appointment.

As of 8 July, more than 2.2 million Covid-19 vaccinations have been given out at sites across Bath and North East Somerset, Swindon and Wiltshire, with the current number of total vaccinations now standing at around 2,295,246.

Ongoing pressures on local health and care system

Frontline teams in hospitals and GP practices, as well as NHS colleagues working in the community are experiencing a sustained level of intense demand from people for health and care services, which has been exacerbated by the recent rise in cases of Covid-19.

Local health leaders are asking people across the region to play their part in helping to combat the pressures by taking small, easy actions, including treating minor conditions at home, having all recommended doses of the Covid-19 vaccine, not visiting friends and family in hospital when feeling unwell and using our pharmacies for help and support wherever possible and using the online 111 service in the first instance.

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Wiltshire Centre for Independent Living is a Disabled People's user led organization.

Our aim is to ensure that all people in Wiltshire can live the life they choose as valued members of their community.

We support people to live independently and well and to have a voice. Our main activities are:

- Supporting people who receive direct payment from Wilts Council to employ their own care
- Promoting PA opportunities, with a PA register and promotional events (PAs provide paid care and support so that people can live independently)
- Providing varied opportunities for disabled people to have a voice and co-produce local services.
- Supporting all our communities to be inclusive and welcoming through the Make Someone Welcome campaign
- Providing awareness raising sessions on disability issues and wider community development work
- Providing a community connector service, working alongside people in the community who want to get back to living well after they have experienced issues that have prevented this

We have several partners who commission us to do this work, including Wiltshire council, Wilts CCG and local Primary Care Networks (G.P practices)

All our work starts with this question: 'what does a Good life look like to you and what do you need to live it'. We have used this question in our forums, consultations and all our 1:1 work, and we now have over 2000 responses from disabled people in Wiltshire. Disability is defined broadly and includes physical disability, dual sensory, mental health issues, learning disability and Autism.

The PowerPoint slide pack is a synthesis of all the responses to this question, providing a unique knowledge base for decision makers and planners. The messages are simple, yet we know that we aren't achieving these things for all our residents. Please do use the findings in whatever way you find useful and contact us if you would like any further information/ conversations:
mary@wiltshirecil.org.uk

Report author: Mary Reed

Organisation name: Wiltshire Centre for Independent Living

Date: 23/06/22

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What do people need to live their good
life?

In groups, in the community and in one-to-one conversations we have asked over 2000 people these 3 questions:

- What does a good life look like to you?
- What have you got to live that life?
 - What do you now need?



We want what you want

Everyone wants the same things to live well: a home, equal and meaningful relationships, to be valued and have purpose, to be hopeful about the future.

People need choice and control to live good, independent lives.

Everyone can be supported to live their good life.

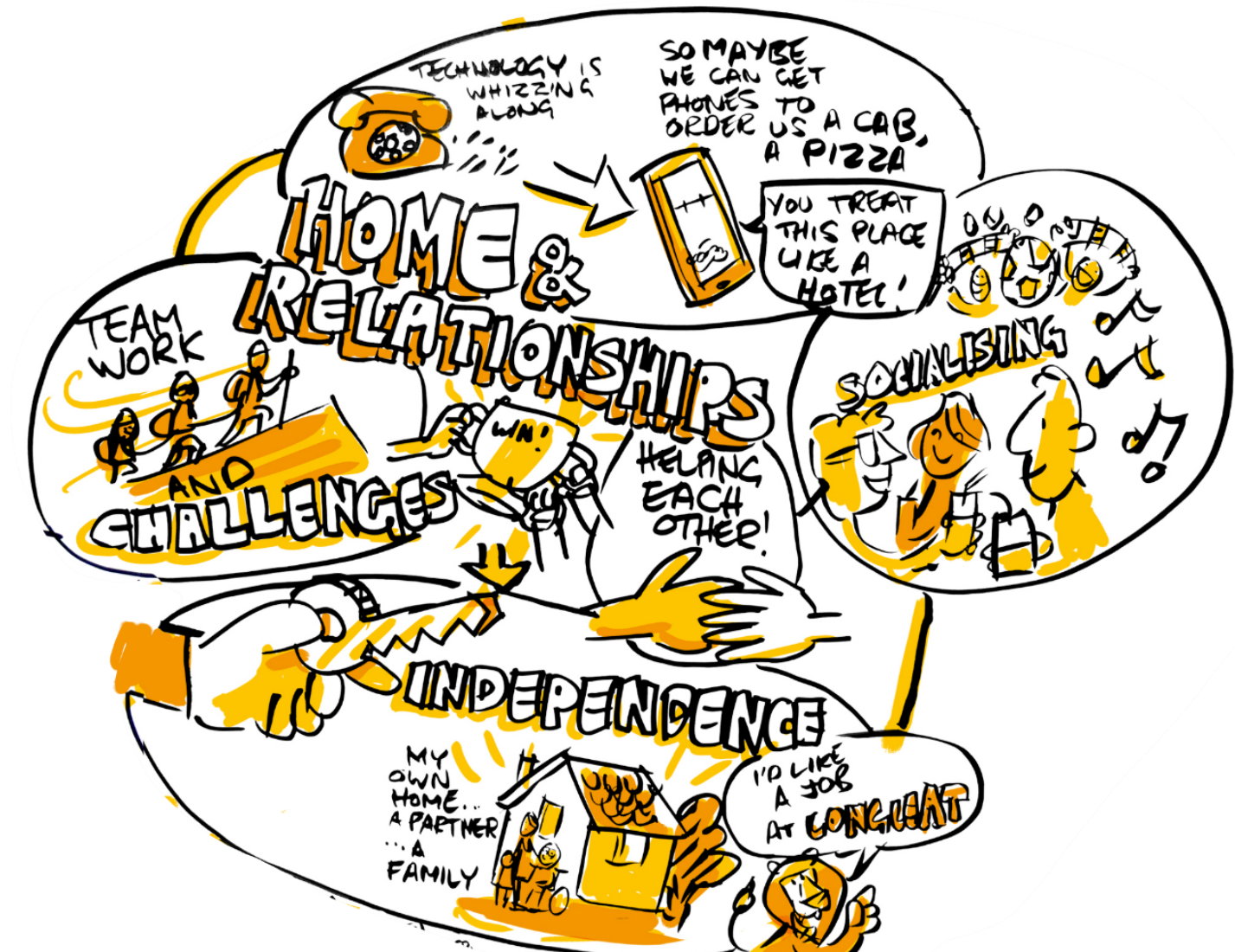


Homes not institutions

People want to live in a place called home, where they have choice and control over all aspects of their daily lives.

The homes people live in need to fit with who they are, this might mean living with others or on their own.

A house is not a home if people don't feel that they belong and are safe in the place they live.



Relationships REALLY matter

At the heart of a good life are meaningful relationships.

Having people around us that we trust, and love can support us all to live well

Relationships work best when people value each other as equals.



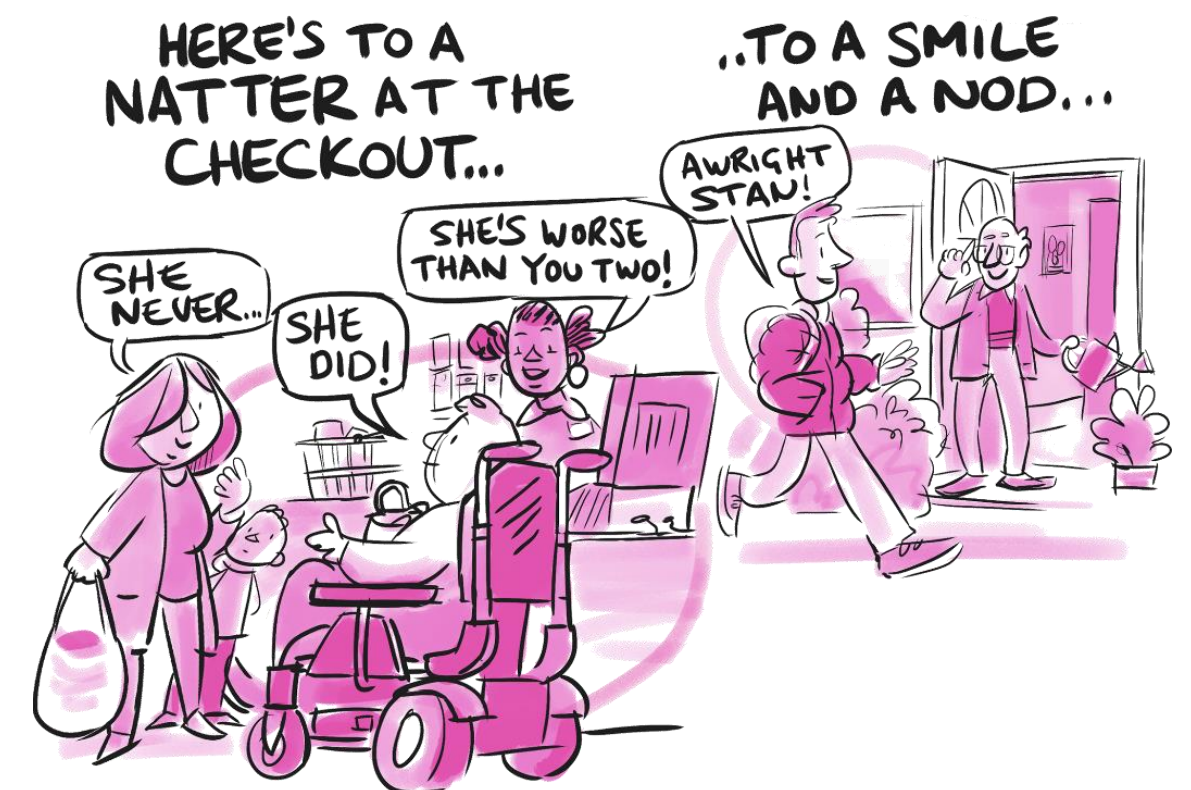
Real connection in real communities

Community is people not places.

People want to be part of their community; a valued and active member.

People might need some support to 'Access their community'. Support works best when it helps people to meet with others, help each other out, and enjoy each others company.

Communities need to be fully accessible, accepting and safe for people



We may well need support, but we want the right support

Independent living does not mean living without support.

Support works best when provided by people that are liked, known, and trusted and is led by the people receiving it, enabling them to get on with their day to day lives.

Support to help people get back on track works best when its about relationship building and maintaining.

The right support at the right time can stop people finding themselves in a crisis or unable to cope.





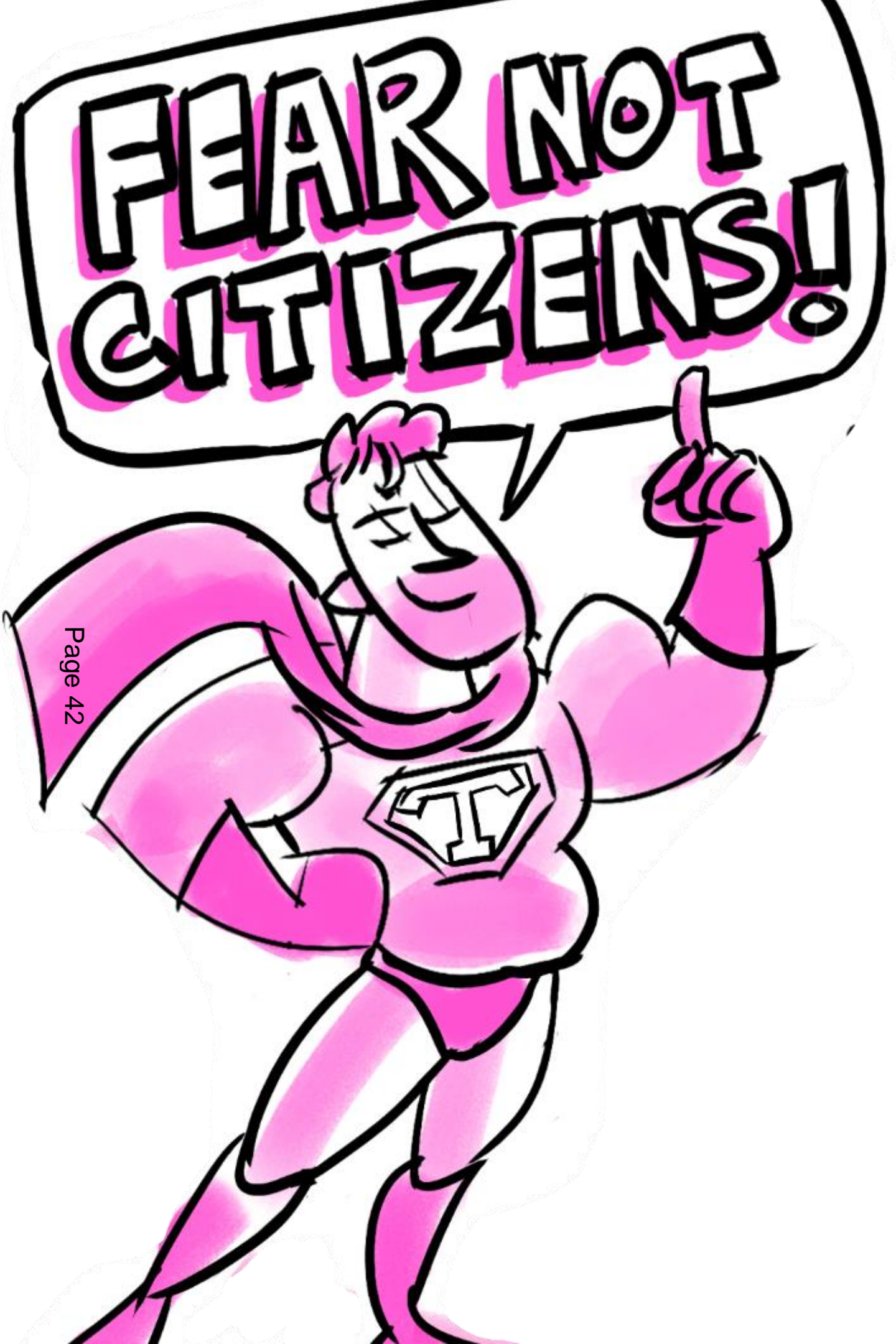
We are not there yet

‘Written off for being different’

There are many examples of people feeling excluded from normal everyday life, which includes our places of work and our communities.

We now need to act and ensure that every Wiltshire resident and every professional involved in the health and social care system play their part to ensure that people get to live the lives they deserve.





We start today!

You have the power to create positive change!

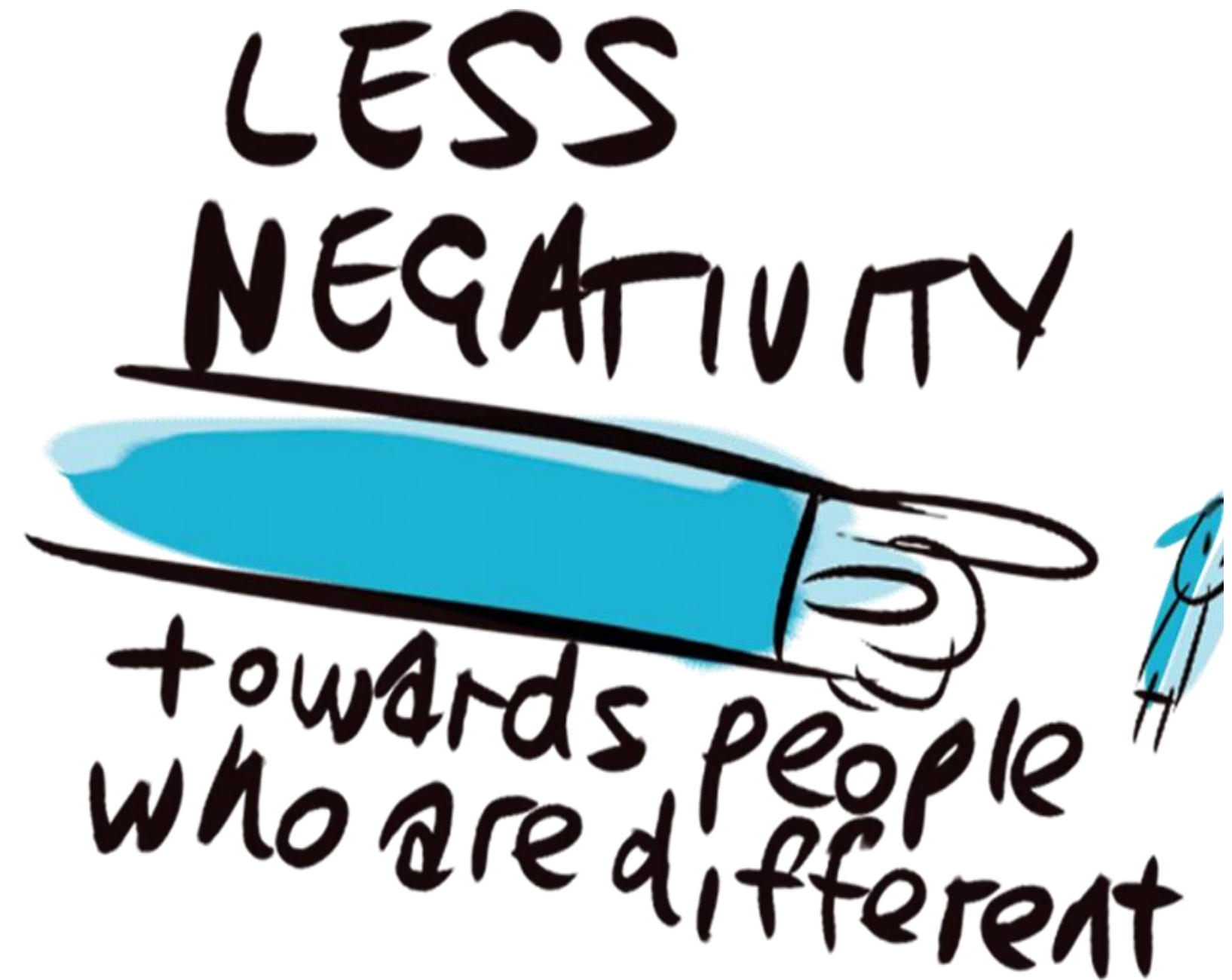
As local change makers you can influence, design and develop your 'community' and make sure everything in it works for you.

We are here to make a difference

Be hopeful, be ambitious...

We need BIG IDEAS

Think risky, think 'good trouble'



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ANNUAL REPORT 2022



Trowbridge
Future

*Trowbridge Future will transform
the life of the community of
Trowbridge, by giving a voice to
those most vulnerable, to see
the change they want
to see in their town.*

VISION

Over the past year Trowbridge Future staff and volunteers have worked incredibly hard to respond to the changing needs of the community as the world navigates the ongoing impact of COVID. The energy and commitment of staff and volunteers has enabled the organisation to build trusted relationships with young people and residents. This has ensured our committed team has been able to successfully respond to specific needs, interests, and concerns within the community. It has led to further growth in the number and type of activities we have been able to deliver, reaching more of the local community.

All our work is relational. Young people and local residents value the time and space that we provide to enable them to feel heard and valued. This directly leads to improved confidence and self-esteem. COVID has provided an opportunity to galvanise an increased sense of community and a need for people to feel connected. As a team it has been really rewarding to see people we support moving on positive journeys of change.

As an organisation we effectively realise our values. Trowbridge Future's values of inclusiveness and impartiality are a key reason for its success. All our activities and support services are free and fully inclusive, enabling our team to connect with people in a non-threatening way. Trowbridge Future is playing an important 'holistic' role to support individuals and their wider families ensuring that we offer a long-term commitment to supporting people's positive journey of change. Through our activities we have been able to develop wider peer support within the community, build a strong sense of place and provide community spaces that local people feel real ownership of.

At the time of writing our Annual Report the cost of living crisis is looming large for the communities we work with and we will engage with various partners to do all we can to support the most affected. We are very excited about the next chapter of Trowbridge Future's work and how we can build on our current success.

MEG AUBREY//Chief Executive
JO TRIGG// Chair of Board of Trustees

MISSION

Trowbridge Future aims to develop the skills and capacities of the residents of the disadvantaged communities of Trowbridge and surrounding areas. This will be achieved by providing local people with the opportunities to come together, build stronger relationships, help local people feel better about where they live and support them to improve their community and the things that matter to them.

Trowbridge Future has three core programmes areas:

YOUTH

To provide a sustainable, regular, constructive and professional youth provision in Longfield, Seymour and Studley Green neighbourhoods to enable the young people growing up within them to reach their full potential and develop the activities and facilities that they would like to see.



COMMUNITY

To create stronger, vibrant communities in Trowbridge where residents have pride in their communities and the confidence to identify issues they face and come together to address them.



NEIGHBOURHOODS

To support local residents in Longfield, Seymour and Studley Green neighbourhoods to come together and respond to issues of concern to improve the environment where they live.



INCLUSIVE



IMPARTIAL



ENGAGING

VALUES



CURRENT SERVICE DELIVERY

Trowbridge Future is a small, independent charity, based in Trowbridge, Wiltshire, supporting the most vulnerable people in our community. It has become an essential service to those most in need.

The Charity runs free weekly, structured youth sessions in the Longfield, Seymour and Studley Green engaging children and young people aged 8 to 18 years old, based on the ideas of the young people themselves. These sessions enable young people to reach their full potential and develop activities that they would like to see. The youth team also deliver a one-to-one mentoring programme at John of Gaunt School, be-friending support and detached youth work at the Stallards Skate Park and across the town.

Recent activities include the pioneering kindness project that encourages young people to complete acts of kindness in the community. Once three acts have been completed young people receive a £5 voucher to spend in identified local independent shops. The youth team have celebrated Chinese New Year, Pancake Day and Emotional Health Awareness Day. They have invited other specialist sessional staff such as

Jersey Devil the drag queen, Mighty Girls a local girls empowerment project and Wiltshire Rural Music, to attend weekly youth sessions. Young people love pamper sessions, creative activities, and the opportunity to have a safe space to relax and be themselves and talk with the youth staff.

At the end of 2021 Trowbridge Future hosted its first ever youth award ceremony with eighteen awards celebrating young people's achievements, including creativity, kindness, bravery and friendship. This was also an opportunity to launch and celebrate Trowbridge Future's new youth ambassador scheme, a key part of the charities ongoing development.

Trowbridge Future run two community hubs offering a 'public living room'. For many, a visit to the Hub is their only social interaction each day. The Community Hubs support a wide range of people including rough sleepers, those in temporary housing, the elderly, disabled, veterans suffering PTSD, people experiencing severe mental health concerns, those recovering from strokes and those suffering from isolation. The Hubs offer a friendly place to come and sit and have a cup of tea, access signposting, general advice, assistance in making phone calls and writing letters, for the most vulnerable residents. Trowbridge Future has the opportunity to directly signpost individuals on to other support services through the wide range of partnerships our team have developed. Staff encourage people to attend our kindness cafés - weekly cafés that helps develop peer support amongst the community. The Hubs also host a successful BeYOUTiful women's group and a crafts café.

Trowbridge Future now host three weekly community fridges in Longfield, Seymour and Studley Green, redistributing un-sold food items from supermarkets and Greggs; offering a significant source of food for those living on no or low income.

Trowbridge Future is currently extending their neighbourhood work in its priority areas. This is starting with the development of an allotment project supporting local people to grow their own vegetables that can be distributed through the community fridge network.



KEY SUCCESSES

- Growth of a core staff team including our first ever Finance and Admin Officer & our second Youth Apprentice.
- Installed a new youth and community portacabin in Studley Green.
- Establishment of a second Community Hub in Seymour including a dedicated Trowbridge Future office space.
- Continued to remain open and deliver activities during COVID.
- Launched an increased number of youth sessions with both junior and senior groups.
- Delivered our first Youth Awards Ceremony.
- Established a Youth Ambassador Programme.
- Established three Community Fridges in each of our priority areas.
- Recruitment of new trustees.
- Re-launched our website.
- Met our funding target for launching our Neighbourhoods Programme



CONTEXT OVERVIEW

Despite Wiltshire's reputation for rural affluence, the country town of Trowbridge is a struggling post-industrial town. It has remained a low skilled, low-wage economy, so although the rate of unemployment is low the number of families living in poverty is high. It has significantly higher levels of crime and anti-social behaviour than the rest of the county, with significant health related issues such as obesity and drug misuse. Trowbridge has felt the impact of the diminishment of the youth service at county level and continues to have a struggling voluntary sector and largely in-active residents associations. Currently there are limited spaces available for young people and local resident groups to meet. This results in limited available activities for young people and residents, particularly those living on no or low income.

In 2015 Trowbridge Future commissioned a Wellbeing Report, carried out in collaboration with Community First. The Wellbeing Report identified three high-priority deprived areas that needed vital support: Studley Green, Seymour and Longfield.

These continue to be the most deprived neighbourhoods of Trowbridge as identified in 2019 Government Multiple Indices of Deprivation - Studley Green is in the top 10% of wards nationally for deprivation, Longfield the top 20% and Seymour the top 30%. The problems facing these communities are;

- High proportion of young people (0-15) many of whom are growing up in child poverty;
- High level of working age benefit dependency and limiting long term illness;
- High level of older people in poverty;
- Low education attainment- both in existing adults and the current cohort of young people living in these areas.

Throughout COVID and the various lockdowns, Trowbridge Future has continued to support and connect with the communities of Trowbridge to ensure that they have been able to respond to local needs and concerns. The organisation took a conscious decision to continue operating throughout the pandemic, which has strengthened the organisations position in the town, through its commitment to always supporting young people and local residents.

Trowbridge Future's values of inclusiveness and impartiality are a key reason for its success. It's position as a free, support and signposting organisation, helps to connect with people in a non-threatening way. Trowbridge Future is playing an important 'holistic' role to support families and individuals that are feeling the long-term effects significant life traumas such as or the impact of living on low/no income and/or the death of a close family member. Staff are able to support both those experiencing particular difficulties as well as other family members and friends.

There is a real need to strengthen the local voluntary sector but currently Trowbridge Future is being seen as filling the ever increasing number of gaps by a growing number of partners.

Trowbridge Future has continued to see growth in their income and service delivery in the past year. The charity has seen a steady increase in our youth involvement owing to the limited opportunities for young people in Trowbridge and the value young people place on accessing a safe environment, the constructive activities we offer and the relationships they are able to form with our staff.

We find that the young people and local residents we support do not feel comfortable seeking statutory support. Trowbridge Future offers something different that enables them to form positive relationships with our strong team, building resilience and community connections to take them on a positive journey to support a brighter future for themselves and Trowbridge as a whole.

2022 is an exciting time for the town with a period of significant investment with the Future High Street Fund, Doric Park sports development and the commitment from Wiltshire Council for a new leisure facility and swimming pool. There is a growing interest within the local voluntary sector and statutory services to support a shared vision for the town, in particular the work of the local Child Wellbeing Partnership.

Trowbridge Future staff have worked hard to develop strong, active local partnerships to co-deliver services and provide effective signposting for our most vulnerable clients.

Trowbridge Future are currently members of Educare, Neighbourly, NCVO, Wiltshire and Swindon Youth Network, Wiltshire Money, Youth Action Wiltshire and UK Youth.

Trowbridge Future Working Partnerships

DELIVERY

- WILTSHIRE HEALTHIER COMMUNITIES
- TUGS
- BREWS & WETS
- MIGHTY GIRLS
- TROWBRIDGE ECO
- ACTIVE TROWBRIDGE
- WIG IN A BOX
- WILTSHIRE RURAL MUSIC
- EDUCARE

NETWORK

- CHAMBER OF COMMERCE
- MULTI FAITH FORUM
- TROWBRIDGE PRIDE
- CELEBRATING AGE
- WILTSHIRE YOUTH FOR CHRIST
- THE BANK OF ENGLAND
- MENS & WOMENS SHED
- BIBO STUDIOS
- YOUTH ACTION WILTSHIRE
- TROWBRIDGE LIONS
- INNER FLAME
- SUSTRANS
- WILTSHIRE SIGHT
- NATIONAL CITIZEN SERVICE
- LOCAL SCHOOLS
- ALABARE
- AMBER HOUSING
- BREAKTHROUGH HOMELESS CHARITY
- ALZHEIMERS SUPPORT
- HAINES & SMITH
- WILTSHIRE & SWINDON YOUTH NETWORK

REFERRAL

- RUKSAK45218
- SPLITZ
- STORE-HOUSE FOODBANK
- WILTSHIRE MASH HUB
- WILTSHIRE ADULT SOCIAL CARE
- MOTIV8
- HELPING THE HOMELESS IN THE SOUTH WEST
- TURNING POINT
- YOUTH OFFENDING TEAM

KEY

- SELWOOD HOUSING
- TROWBRIDGE COUNCIL
- SOVEREIGN HOUSING
- NATIONAL LOTTERY
- WILTSHIRE COMMUNITY FOUNDATION
- NEIGHBOURLY
- GREGGS
- CO-OP
- SAINSBURYS
- MARKS & SPENCERS
- NATIONAL YOUTH AGENCY
- TROWBRIDGE TOWN HALL
- UNIVERSITY OF BATH
- ST JAMES TRUST
- THE JOHN OF GAUNT ACADEMY
- UCAN

ADVISORY

- TROWBRIDGE POLICE
- FAMILIES OUT LOUD
- RACIAL EQUALITY COUNCIL
- TROWBRIDGE CHILD WELLBEING PARTNERSHIP
- NVCO
- CHARITY COMMISSION
- DEBT ADVISORY SERVICE
- CENTRE FOR INDEPENDENT LIVING
- WILTSHIRE HOUSING
- WILTSHIRE MONEY
- GP PRACTICES
- WILTSHIRE COUNCIL

TRUSTEES AND GOVERNANCE

Trowbridge Future have been able to consolidate a strong team of trustees to lead the organisation. We currently have 11 trustees covering a broad range of experience from Finance to Equality, Diversity and Inclusion, Communications to Youth Work, Local Government to Social Housing. With the significant growth of the organisation, due to our successful Lottery application, the trustees have been able to provide essential expert advice and guidance to support ongoing development and activities of the charity. The trustees meet 6 times a year. Over the coming year we will see the youth ambassadors building a strong relationship with the trustees and will have the opportunity to attend meetings.



STAFF AND VOLUNTEER TRAINING AND DEVELOPMENT



As Trowbridge Future grows and develops, we recognise the importance of supporting ongoing staff and volunteer training and development. We have provided all staff and volunteers with Mental Health First Aid and EDI training, as well as our large portfolio of training available through Educare and mandatory training such as First Aid and Safeguarding. Youth staff have been able to access nationally recognised youth work qualifications and our managers have completed an ILM Management Course. We want to create a positive supportive environment, using our Appraisal system to help us nurture and support staff to develop and grow their practice. We extend these same principles to our volunteers and see that Trowbridge Future can offer a good stepping-stone into further education and employment. As well as providing an environment for people with additional needs who may find it difficult to move into paid employment but can be part of a valued team at Trowbridge Future. We are committed to engaging all our staff, volunteers and participants in building succession planning for the future.



SUSTAINABLE BUSINESS MODEL

There is huge potential to develop and grow our community, neighbourhood and youth activities, however it is important that this happens in a sustainable way. As Trowbridge Future continues to develop, we need to ensure our staff and volunteer team meet the demands within the community and that local people are able to reach their potential and make the changes they want to see in their community.

We have developed a sustainable business model that will ensure we have sufficient staff to meet our strategic objectives, whilst taking appropriate risk management and safeguarding consideration.

We recognise that to ensure we run a sustainable youth service we need to have an effective bank of youth support workers to enable us to have at least three staff available to cover each session. As the Community Hubs become increasingly popular we need a similar bank of staff alongside a team of volunteers to be able to extend our services in response to the needs and interests of local people. We currently have the core staff costs to launch our Neighbourhoods Programme. Moving forward, we will need to secure further investment in our all programmes to ensure our core programmes can flourish and develop.

YOUTH PROGRAMME

Young People engaged: 228

Youth Sessions delivered: 213

Detached youth sessions: 40

Mentoring Sessions: 41

No of youth session places provided: 1617

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Despite the impact of COVID the youth team have been able to continue to deliver regular face to face and online youth activities, as well as hand delivering education packs. As the rules relaxed, the team now deliver popular junior and senior sessions from the Seymour and Studley Green youth cabins, with plans in place for a new portaKabin on Longfield Estate.

The past year has seen the youth programme significantly strengthen with the successful continuation of the kindness card project, the development of the first youth awards and the youth ambassador programme. The youth team have built positive relationships with partner organisations such as Mighty Girls, Trowbridge Town Hall and Wig in a Box, to offer further opportunities for young people based around their needs, interests and issues affecting them.

The team have worked hard to build a stronger youth team with the recruitment of additional sessional youth workers. There is a need to further consolidate the team with additional sessional youth workers ensuring that there is enough capacity to support further extension of services and to cover staff holidays and sickness.

The youth team have continued to offer mentoring support primarily through a relationship with John of Gaunt School and some additional be-friending support for children and families. There is a growing need for additional activity and support for those struggling with long-term mental health concerns while recognising our own expertise limitations in this area. There is also an identified need to support young people with further life skills such as cooking, cleaning and independent living skills. The Seymour Hub has been identified as a good place to deliver these with physical improvements made to the current kitchen facilities to facilitate this.

Our current Youth Ambassadors, Poppy, Max and Riley.



COMMUNITY PROGRAMME



As we moved out of lockdown Trowbridge Future's Community Programme has seen significant demand for face-to-face support for those facing/near crisis point in their lives. In the post-COVID environment we have seen a need for support with rising utility bills, benefit advice, tackling loneliness and those with significant mental health needs. For many of our Hub users, the opportunity to come to the Hub and meet and interact with other people has an incredible impact on their lives and stops them from entering high-cost medical and social care interventions. There are a core group of regularly supported individuals, as well as those who come in for one-off support.

The community team have successfully encouraged Hub visitors to join the craft group, BeYOUTiful group and Kindness Café, which have been established around the needs and interests of local people. We are partnering with other local organisations to deliver further pop-up activities such as planting workshops with the local Eco group. As the local profile of Trowbridge Future grows, we are seeing increasing interest from other organisations to partner with us. We are working closely with TUGS: Trowbridge Service Users Group to offer support groups with those with significant mental health needs and a monthly veteran support group. We are starting an informal language class to reach out to the refugee community and new arrivals to Trowbridge.

The development of a second Community Hub in Seymour has enabled Trowbridge Future to extend its reach into the community and create a space which works well for dedicated activities such as our successful Friday Kindness Café. The cafe has grown organically with the group taking significant ownership themselves with activities such as the monthly Fish and Chip Friday. The development of our Seymour kitchen will give us the capacity to further extend these activities to provide more opportunities to cook and eat together.

Through our successful COVID response work we have been able to build up a core community team, with 3 paid community support workers and a team of dedicated volunteers that are able to support the delivery of activities from our two Community Hubs. We recognise the valuable role Trowbridge Future can provide in offering volunteering opportunities for a range of people, from those who are retired and want to give something back to their community to those with additional needs who value the opportunity to have the work experience and training opportunities provided through the organisation.

Community Hub Drop-In Days: 192

The Shires visitors: 1440

No of activity groups provided: 218

No of Kindness Cafes: 96

NEIGHBOURHOODS

PROGRAMME

In 2022 Trowbridge Future successfully fundraised for the role of neighbourhood connector to support the development and administration of its neighbourhood programme in Trowbridge. This role will focus on working with local residents, in each of the identified priority areas, to establish local needs and concerns.

As a stepping-stone to the organisation's growth, the roles of Community and Neighbourhood Managers have been merged to incorporate the neighbourhood connector role with the overall management of the Community Hubs. As the programme areas become more established and the organisation have further financial stability, we will look to develop a separate Neighbourhood Manager and Community Manager.

The network of community fridges will be used as a vehicle for developing connections within the community, responding to immediate needs and providing an opportunity to identify and address wider issues and concerns amongst the community. We have already identified the opportunity to re-develop allotments on Longfield and Studley Green, that can support community engagement in growing vegetables that can be distributed through the community fridge network. The community fridges have provided an opportunity to start conversations and undertake consultation with local people to understand the changes they would like to see in their communities.



Through this programme, Trowbridge Future will create a clear mechanism by which to respond to these issues and work with groups of new and existing residents who are keen to come together to support change in their communities. The Neighbourhood Connector will bring people together, build strong relationships in and across communities, leading to improving the places and spaces that matter to communities.

No of Food Collections: 394

No of Community Fridges: 116

Seymour fridge visitors: 2688

Studley Green fridge visitors: 1344

Longfield fridge visitors: 880

ACCOUNTS 2021-2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Trowbridge Community Area Future

No (if any)
1165254

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2021		31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants & Donations	12,718	166,331	-	179,049	149,791
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	12,718	166,331	-	179,049	149,791
A2 Asset and investment sales, (see table).					
n/a	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,718	166,331	-	179,049	149,791
A3 Payments					
Wages, Salaries & NI	-	137,240	-	137,240	80,747
Admin Costs	8,549	22,445	-	30,994	73,475
	-	-	-	-	-
Insurance	185	835	-	1,020	815
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	8,734	160,520	-	169,254	155,037
A4 Asset and investment purchases, (see table)					
n/a	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,734	160,520	-	169,254	155,037
Net of receipts/(payments)	3,984	5,811	-	9,795	- 5,246
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,047	25,214	-	39,261	44,506
Cash funds this year end	18,031	31,025	-	49,056	39,261



*With huge thanks
to all of our supporters.*



Shared Lives



The **Shared Lives Service** helps people to live as part of a family, within the carers home, where they receive the support or care that they need.

The service places adults who have mental health needs or learning disabilities, physical impairments, or are elderly, or those who, for a variety of reasons, cannot manage to live without support.

This presentation will discuss:

- Information on the service
- Becoming a Shared Lives Carer



- We are CQC registered:
- CQC say that nationally SL services consistently out-perform other forms of social care.



Wiltshire Council

The Scheme

Existed in Wiltshire for 40 years +, where **care and support for up to three people** is provided in the home of the Shared Lives carer.

Provision of **short term, respite** and **home from hospital provision, long term** and sometimes **daytime support**.

Page 56

“ There are lots of rewards of being a SL carer, you can see the difference in someone as they are growing and learning new things and you take pride in the fact that you have supported them to grow ”

“I like being a Shared Lives carer as I enjoy a challenge”

“I’m doing something for somebody else and it is so rewarding”

“you can have the best times like when someone learns something new or you enjoy days out together”

Inspected and rated

Good



Wiltshire Council

Customer feedback



Shared Lives
Wiltshire

“Dolly and Kevin make me part of our family and involve me in activities every day. I love being part of our family.”

“It's nice to have a tidy and clean house and a great social life.”

“I love having my own room and I love that the dogs are always with me.”

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Inspected and rated

Good



Wiltshire Council

Becoming a Shared Lives carer

- **If you would support and care for an adult within your own home, on a short-term or long-term basis, then we would like to hear from you!**
- As a Shared Lives carer, you would welcome an adult with care or support needs into your home on a short term or long-term basis. You would support them to develop their skills, independence, and social inclusion.
- Carers can be families, couples or individuals, and we recruit people with a wide range of skill sets and life experiences.
- No qualifications are needed, and carers could combine this role with other work commitments. However, a willingness to share your life with others, and provide care and support with enthusiasm, motivation and commitment is important.
- You will receive guidance and support from our team when you are matched with someone who suits your circumstances and lifestyle. This is to ensure that Shared Lives is an enjoyable, fulfilling and valuable experience for all.



Shared Lives Wiltshire

Page 58
Do you live in Wiltshire?
Do you have a spare room?

If you would welcome an adult with care or support needs into your home on a short-term or long-term basis, then we would like to hear from you!

No qualifications are required, but a willingness to share your life with others, and provide care or support with enthusiasm, motivation and commitment is essential.

Following an approval process, you will receive a weekly fee and work as a self-employed professional.

Call: 01380 826451

Email: sharedlives@wiltshire.gov.uk

 @SharedLivesWilts

Inspected and rated

Good



Wiltshire Council

Banding, Fees and Placement Set-up



These 3 bands are based on the needs of the customers. This is a **WEEKLY FEE** paid to the carer

Page 50
£371 (paid breaks £12.60)

£445 (paid breaks £16.80)

£571 (paid breaks £24.11)

As a Shared Lives carer, you could make a **real difference** to the people you support. Following an approval process, you will receive a weekly fee **[£371- £571 per week]** and work as a self-employed professional.

What will you provide to the customer?

- Board and lodgings – 3 meals a day
- Furnished bedroom
- Access to whole of the house (except others bedrooms and any out of bounds areas such as work office etc).
- And support with...

Personal care
Taking medication
Budgeting
Inclusivity in family life

Planning activities
Laundry
Access to health care and community
companionship and ongoing relationships.

Inspected and rated

Good



Wiltshire Council



Shared Lives
Wiltshire

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[Shared Lives Wiltshire – ITV News](#)

Inspected and rated

Good



Wiltshire Council



Amy Smith
Manager



Mercedes Apps
Team Leader



Sally Roberts
Officer

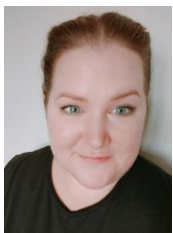


Lauren Wright
Officer



Jane Linkson
Officer

Kate Dale
Officer

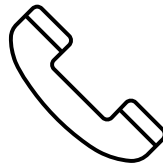


Tara Lagor
Assistant

Contact Us



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@SharedLivesWilts



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Wiltshire Council

Trowbridge Area Board

6 October 2022

Trowbridge Area Board Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Trowbridge Area Board. These could include;
 - community area grants
 - health and wellbeing
 - young persons grants
 - area board initiatives.
- To document any recommendations provided through subgroups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance for 2022/23	£34,670.00	£30,464.00	£7,700.00
Awarded to Date	£15,000.00	£0.00	-£901.00 CR
Current Balance	£19,670.00	£30,464.00	£8,601.00
Balance if all grants are agreed based on recommendations	£146,670.00	£23,539.00	£7,101.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG790	Community Area Grant	Wesley Road Methodist Church	Wesley Road Methodist Church Renovation and Refurbishment of community buildings	£160,000.00	£5,000.00

Project Summary:

To provide safe and welcoming space for existing and future community use including providing accessible facilities for disabled people. Renovating and refurbishing of buildings. Upgrading and renewing toilets, kitchen, two community halls and meeting spaces, improving the entrance doors and hall. Improving accessibility by upgrading ramps, relocating and renewing disabled toilets.

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG769	Older and Vulnerable Adults Funding	Wiltshire Music Centre	Celebrating Age Wiltshire	£11,065.00	£1,500.00

Project Summary:

Celebrating Age Wiltshire (CAW) will use arts & heritage activities to reach the most isolated older people in Trowbridge, helping to tackle loneliness and aiming to improve their health and wellbeing through creative and artistic engagement. In particular CAW will target those people who are vulnerable and socially isolated due to frailty, ill health, dementia, poor mobility or caring responsibilities. Our programme has developed four different strands of both live and online activity to meet the needs of this group. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation.

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG752	Youth Grant	Trowbridge Future	Befriending Project	£9,250.00	£4,550.00

Project Summary:

This is a youth befriending project to be delivered across Trowbridge supporting youth work and development, young people's Mental Health and Informal Education. We will work with a core group of at least 20 young people within Trowbridge and the surrounding areas. Over this past year we have regularly communicated with the young people and throughout our youth sessions we have experienced a number of them finding general day to day life extremely difficult.

This is apparent from the information they are choosing to share with our youth workers, and the support they seem to require. The young people appear to need just to spend periods of time either doing an activity or having a chat one to one with a trusted adult or role model to talk about a variety of issues or worries that they may have at the time. These worries or concerns are generally something that they are not yet ready to share with Mum or Dad or their carers, and they recognise that is not always appropriate for them to do this in front of their peers during our youth sessions. Young people appear to value and appreciate 1:1 time with a non-judgemental trusted adult.

So far, we have experienced young people wanting to talk about exam and school pressures, planning for the future and problem solving, anger issues, confidence and self-esteem, friendship issues, gender identity, grief, learning how to do basic life skills such as running a home and opening a bank account etc and when doing 1:1 session this allows our youth workers a chance to get to know the young people better and understand their needs, signpost and refer the young people in much more targeted way and helps to build up trusting and professional working relationships.

We work closely with our young people's parents, and they do at times seek our help to convey information to their children and they use our youth workers as a positive different adult face and so far, we have experienced this having good outcomes. Social care teams in Wiltshire have also requested our support to visit different young people on a 1:1 basis for befriending and it is a way to engage and informally mentor young people.

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG806	Youth Grant	Purple Noise CIC	Beats and Bars	£4,750.00	£2,375.00

Project Summary:

Weekly open music technology workshops for young people to experience a working music studio, learn music production and technology skills, and to use the equipment in Purple Noise's studio and recording booth in Trowbridge Town Hall, to create their own music tracks and record vocals, under the guidance of an experienced producer and teacher. Running from November until June 2023 (no further at this stage due to uncertainty on Town Hall availability).

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Young People (revenue)
 - Health and Wellbeing (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Environmental & Community Implications

9. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

10. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

11. There are no specific legal implications related to this report.

Human Resources Implications

12. There are no specific human resources implications related to this report.

Equality and Inclusion Implications

13. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

14. Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Safeguarding Implications

15. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Report Author

Liam Cripps, Strategic Engagement and Partnerships Manager,
Liam.Cripps@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 22nd September 2022			
1.	Attendees and apologies			
Page 67	Present:	Roger Evans Jo Trigg Edward Kirk Lance Allan Kirsty Rose Horace Prickett David Vigar Mark Banks Mel Jacob Daniel Cave Andrew Bryant Antonio Piazza		
	Apologies:	Guy Clayton Stewart Palmen Jamie Mundy Stephen Carey		
2.	Notes of last meeting			

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

	Item	Update	Actions and recommendations	Who
		The notes of the last meeting are to be agreed at the area board meeting on the 6 th October.		
3.	Financial Position			
Page 68		<p>BUDGET 2022-23</p> <p>The budget allocation at the start of this meeting for £14,537.00</p> <p><u>Allocations made at this meeting:</u></p> <p>Frome Road, Trowbridge – Junction warning signs £1000 (£750 LHFIG / £250 TTC)</p> <p>Remaining budget allocation: £13,787.00</p>		
4.	Top 5 Priority Schemes			
a)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	<p>Provision of a traffic calming scheme, with a number of road narrowings along Woodmarsh to combat the speeding issue. Scheme total £40,000</p> <p>The proposed substantive bid to be made this financial year already has £5000 allocated to it, which has been carried over.</p>	<p>KR updating cost estimate. Substantive bid to be made in November.</p> <p>JM to liaise with development control regarding input into</p>	To note

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

	Item	Update	Actions and recommendations	Who
Page 69		<p>The changes to LHFIG require 1/3rd of annual allocation as minimum contribution to substantive bids. For this group, that would be £10,419. If this bid is to be submitted, an additional £5419 is required for allocation.</p> <p>NBPC noted that it has been 3 or 4 years since it was put forward from NBPC and that they have previously committed £9,000 and are not in a position to increase their contribution at this time.</p> <p>Discussed and agreed that an additional £5419 to be allocated from this group to move this scheme forward.</p> <p>Total allocation therefore £10,419</p> <p>Substantive bid to be made for November deadline.</p> <p>KR to review cost estimate and recirculate for information. Will increase total being requested by bid.</p> <p>LA – CIL not being charged on current developments therefore no CIL available to contribute to this project for a number of years.</p> <p>RE reporting some speeds captured by CSW in excess of 50mph.</p>	<p>planning applications on Woodmarsh.</p> <p>LA – TTC have committed to match NBPC contributions to LHFIG projects (to be agreed on a case by case basis) using CIL monies but unlikely to have monies for around 2 years.</p>	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

	Item	Update	Actions and recommendations	Who
g) Page 70	<p>Issue 6573 Pedestrian Crossing Relocation, Southwick Road North Bradley.</p> <p>Funding: £400 CATG: £300 NBPC: £100</p>	<p>Plan was discussed at a previous meeting. Cost estimate of proposal is £111,000. NBPC supported the proposal.</p> <p>TTC may decide to make a contribution towards this from CIL. This is likely to be a lower priority in respect of CIL contributions from the town council but may be considered favourably if the parish council match funds any CIL contribution.</p>	<p>North Bradley Primary School to update their School Travel Plan which may open up more funding opportunities (TAOSJ), until then this project is in abeyance.</p> <p>HP confirmed he had contacted the school last autumn and will follow this up with them.</p> <p>School have not yet updated travel plan. PC rep to chase.</p> <p>EC suggest consideration to be given to increasing precept in future years for contribution.</p>	
c)	<p>16-19-13 Newton Trowbridge</p> <p>20/21 Funding: £2,500 CATG: £1,667 TTC: £833</p>	<p>Newtown Pedestrian Crossing Additional CATG allocation £5083.50 and TTC £1694.50 was agreed at last meeting.</p>	<p>KR shared the plan of the signal crossing design with the group. The estimated cost of implementation, including</p>	To note.

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

	Item	Update	Actions and recommendations	Who
Page 71	<p>21/22 Funding: £12,000 CATG: £9,000 TTC: £3,000</p>	<p>Pedestrian crossing design being progressed by Atkins. Anticipated delivery of design in late July.</p> <p>This will then determine exactly what the costs are for implementation, in turn we'll then be able to look at what funding avenues are available.</p> <p>Newtown Primary School do have an updated School Travel Plan, so hopefully that part if not all funding could come from TAOSJ. However any funding from TAOSJ would be for next financial year.</p> <p>KR/JM to circulate costings for crossing when available. Atkins anticipate this being available in September.</p> <p>20mph assessment to be revisited in light of correspondence with Cllr McClelland with regard to Newtown.</p>	<p>removal of the existing Zebra crossing, is £94,000.</p> <p>Kr explained that it may be possible to take implementation forward through the TAOSJ process however this will not be confirmed until next financial years budgets are set.</p>	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

	Item	Update	Actions and recommendations	Who
d)	Broadmead estate, Trowbridge	<p>Update on construction timescales will be given once known, awaiting confirmation from the contractor regarding resource.</p> <p>The group allocated £12,000 annual budget for dropped kerbs, several meetings ago, which has been carried forward. Yet no other requests have been forthcoming, so the group was asked to consider using already set aside, to deliver additional dropped kerbs already identified on the Broadmead estate.</p> <p>£4,500 for an additional 3 sites from the £12,000 already allocated was agreed at the meeting. Subject to TTC contribution.</p> <p>£4500 agreed in original allocation. Additional £4500 allocation for 3 further dropped kerb sites from annual dropped kerb budget (£12,000). .</p> <p>Total allocation for Broadmead dropped kerbs £9000.</p>	<p>Construction programmed to commence 3rd October.</p> <p>JT raised concerns about contractor quality as recent issues with footway resurfacing. KR explained that different operatives undertake this work and will be supervised. KR not anticipating any concerns with quality based on experience with these operatives.</p>	
e)	Langford Road, Trowbridge	As above, update on construction timescales will be given once known, awaiting confirmation from the contractor regarding resource.	As above	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

5.	Other Priority schemes			
Page 73	a) 16-20-4 The Halve, Trowbridge – mini roundabout redesign	<p>Proposal for waiting restrictions prepared and provided to residents. Plan was circulated with note tracker.</p> <p>SP reported good feedback from residents with regards to the proposed waiting restrictions.</p> <p>£2,000 for Traffic Regulation Order and £1,500 for implementation, subject to TTC contribution, was agreed.</p> <p>TTC contribution agreed. To proceed to legal advert.</p> <p>Outstanding waiting restriction requests for Trowbridge have been provided with note tracker. If requests still valid, LHFIFG may wish to combine legal advertisements with the The Halve for no additional cost. There would be costs associated with implementation of those additional restrictions of approx.. £2500.</p> <p>Group agreed to fund further implementation costs. TTC to agree contribution of £625.</p>	Contribution from TC agreed. TRO adverts to proceed.	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

Page 74	<p>b) 16-20-09 – Reduction of speed limit, Cockhill, Trowbridge</p> <p>Funding: £2500 CATG: £1875 TTC: £625</p>	<p>Atkins recommendations circulated with note tracker. Atkins do not recommend any changes to speed limits.</p> <p>No funding needed to be agreed, KR/JM/JT to meet on site to discuss other possible measures that could help reduce the speeding.</p>	<p>Site meeting held. Improvements to terminal signing, gateway surfacing and additional bus stop markings proposed. Estimated cost of £5,500.</p> <p>To also include SLOW markings and potential marked parking area.</p> <p>JM to prepare plan to allow decision to be made at next meeting.</p>	JM
	<p>Innox Rd, Trowbridge – Request for 20mph Speed Restriction</p>	<p>Report included with note tracker and previously circulated to town council/local member.</p> <p>Report recommends implementation at a cost of £4000. A recommendation is being considered by TTC on 3rd May for £1000 contribution.</p> <p>Decision to put this on hold, until other reports have come back and take them forward together subject to agreement.</p>	<p>Innox Road to be included in TRO advert for 20mph speed limit changes as agreed – includes St Thomas Rd area and Broadmead Estate.</p>	JM

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

Page 75	<p>d) Silver Street Lane, Trowbridge – Request for 20mph Speed Restriction and Improved Crossing Points.</p> <p>CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: 20mph zone for the area. Signs required at both ends of Silver Street Lane J Frome Rd and J Bradley Rd. (Links to the north are already into a 20mph zone).</p> <p>Improved crossing opportunities at Frome Road junction, junction of Balmoral Road & Hazel Grove, junction with Kingsdown Road, junction with Silver Birch Grove and Sandringham Road, junction with Willow Grove.</p> <p>Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.</p> <p>LA – town council will not be in position to consider until further works undertaken.</p>	<p>KR to review provision of refuge islands or other measures to address road and pedestrian safety concerns.</p>	<p>KR</p>
	<p>St Thomas Road, Trowbridge – Request for 20mph Speed Restriction</p> <p>CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: 20mph zone for the area including The Down and south of Islington/The Down and north of Hilperton Road. Signs required at Wyke Road J Withy Close, The Down J Canal Road, Delamere Road J Islington, St Thomas Rd J The Halve, Stancomb Avenue J Hilperton Rd, Springfield Park J Hilperton Rd and Victoria Road J Hilperton Rd.</p> <p>Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.</p> <p>£4762.50 agreed for contribution from Town Council but TRO cost to be agreed this time around.</p>	<p>See c) above</p>	<p>JM</p>

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

<p>f)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 76</p>	<p>Broadmead Estate, Trowbridge – Request for 20mph Speed Restriction. CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: Review and then installation of 20mph signs. 4 sets of signs required: Chilmark Road J Westwood Rd, Broadmead J Westwood Rd, Brook Rd J Cockhill and Brook Road J Wingfield Rd. Some of the existing signage is in contravention of regulations and requires replacement anyway; Junction of Chilmark Road and Westwood Road and Junction of Broadmead and Westwood Road. Signs at Junction of Wingfield Road change from 30mph to 20mph.</p> <p>Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.</p> <p>Option 1 is preferred option from Trowbridge Town Council. £25800 total costs - £6k from TC</p>	<p>TRO to be advertised however discussion/investigation required re: types of traffic calming measures.</p> <p>Also note that Brook Road is currently being reviewed as part of a Taking Action on School Journeys study at the request of Walwayne Court school. This report will be shared when complete and both projects considered together prior to implementation.</p>	<p>JM</p>
<p>g)</p>	<p>The Croft/Carlton Row – Replacement and additional bollards</p>	<p>Request: Replacement of damaged verge markers and additional markers. Damage to verges caused by large vehicles overrunning verges.</p> <p>A proposal for verge markers on The Croft has been prepared and included with note tracker. The cost estimate for installation is £1800.</p> <p>Group agreed funding subject to TTC contribution 25%. Total allocation £1800 (£1350 LHFIG / £450 TC)</p> <p>TC have agreed contribution. To be taken forward for implementation.</p>	<p>Works pack currently being prepared. Await works completion.</p>	<p>To note</p>

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

<p>h)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 77</p>	<p>16-21-7 Speed reduction measures, Phillips Way and Westbury Road, North Bradley.</p>	<p>Request: Permanent traffic calming measures, road narrowing, roundabouts etc, landscaping on roundabout at Phillips Way to encourage reduced speed when approaching, removal of 40 mile an hour sign when approaching roundabout to reduce those that speed up when the sign comes into sight.</p> <p>17/12/2021 KR has provided NBPC with standard details for gateways and ballpark costs for their consideration.</p> <p>The 40mph sign cannot be removed as this would make the speed limit unenforceable.</p>	<p>NBPC to discuss further at their next PC meeting and update group at next meeting</p> <p>To be discussed at next parish council meeting. KR to provide information to RE again.</p>	<p>NBPC / KR</p>
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LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 78</p>	<p>i) 16-21-9 Goose Street, Southwick</p>	<p>Request: The Parish Council is concerned at the dangers involved in crossing Goose Street from Blind Lane/Poles Hole Farm to Brokers Wood Road. There is an existing grass path which is very wide and popular but dangerous. Crossing from this point pedestrians cannot see the oncoming traffic.</p> <p>Plan prepared and cost estimate provided – circulated with note tracker. JM to forward plan and estimate to Southwick PC for their consideration and seek approval for contribution.</p> <p>Initial cost estimate of £6,000 for works. This may need to be revised given recent increases however parish council have confirmed approval of the proposal with slight change to dropped kerb location and confirmed willing to contribute £1500.</p> <p>PC would like to include installation of a kissing gate to replace style as part of works but at their cost.</p>	<p>Scheme to be put on hold pending confirmation from parish council that it is still required due to closure of farm shop.</p>	<p>SPC</p>
	<p>j) Manor Road, Trowbridge</p>	<p>Request: Verges being used for parking causing mud and rutting. Request for grasscrete.</p> <p>Cllr Trigg has canvassed residents for their opinions on any changes to the verges. Consideration being given to grasscrete, removal of verge and/or planting/posts to deter parking.</p> <p>KR/JM/JT to arrange site visit to review identified areas</p>	<p>Site visit undertaken. Proposal circulated with tracker. Estimate for verge works £35,536.00</p> <p>KR to develop phasing plan and cost up. Base this on worst areas first. KR to discuss with Mark Banks re maintenance and footway surfacing programme.</p>	<p>KR</p>

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Page 79	k)	Dropped kerbs – Annual Programme	<p>15/09/2021 Cllrs discussed setting aside funding specifically for dropped kerb requests as there are many areas that need improvement. This is to be discussed at area board with the CATG provisionally ringfencing £12,000 for this. This decision must be ratified at Area Board. Town and Parish Councils will be required to contribute to dropped kerbs in their areas.</p> <p>17/12/2021 Funding decision was included at area board. No concerns raised at this CATG meeting.</p> <p>Discussed above at 4d)</p> <p>JM reminded group to get in dropped kerb requests and these need to be taken to town and parish council in first instance.</p>	<p>JT suggested that councillors review key walking routes, possibly in conjunction with LCWIP, to identify most suitable locations for funding dropped kerbs.</p> <p>EK has put forward a number of locations to TTC for consideration. To be sent to LHFIFG from TTC once discussed.</p>	TTC
	i)	16-21-18 Frome Road, Southwick Request for speed limit assessment	<p>The Parish Council is concerned at the volume and speed of traffic along Frome Road. The PC requests a speed limit assessment is undertaken on Frome Road</p> <p>The Parish Council has resolved to submit this request and is aware that match funding will be required if the request is approved</p> <p>17/12/2021 It was agreed to fund a speed limit assessment from the county boundary to 30mph at Trowbridge. CATG £1875, SPC £625</p>	Awaiting Atkins report – due for completion October 22.	To note

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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 80</p>	<p>m) 16-21-19 Boundary Walk, Trowbridge</p> <p>Request for name plates</p>	<p>Following a request from residents to review the need of additional nameplates on Boundary Walk I would propose one additional sign to point visitors to the front doors of 27-34 Boundary Walk.</p> <p>The Town Council supports this project to go to CATG. Resident would like formal request letter for positioning of sign. JM preparing proposal and estimate and liaise with DV to inform residents</p> <p>Provision of nameplate as requested is feasible. Cost estimate £300. LHFFIG to consider funding.</p> <p>TTC to consider contribution – currently overspent. LA to discuss at Sept TC meeting agenda.</p>	<p>Contribution from TC agreed. Street nameplate to be ordered.</p>	<p>JM</p>
	<p>n) 16-21-20 Westfield Close, Trowbridge</p> <p>Request for road markings</p>	<p>Westfield Close has several areas for parking but no parking bays are marked. Space is therefore seldom maximised and there are issues with poor parking blocking in residents at key times of the day. It is an area where several comments from different residents about lack of parking but often it is exacerbated by poor use of space available. Have ringed the Wiltshire Council owned bays in orange. Have requested that Selwood also explore the same option for the land owned by themselves (indicated by arrow) (see attachment).</p> <p>The Town Council supports this request to go forward to CATG. JM preparing proposal and estimate.</p>	<p>JM has reviewed location and marking of bays is feasible. Cost estimate via ad-hoc road marking ticket is £450.</p> <p>TTC contribution has been approved.</p> <p>LHFFIG funding agreed.</p>	<p>JM</p>

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<p>Page 81</p>	<p>o) 16-21-21 Manor Road, Trowbridge</p> <p>Request for bus shelter nr Manor Close</p>	<p>Many of the bus stops on Studley have no shelter. This bus stop, beside Manor Close is used by residents of Manor Court - sheltered housing for the older generation. I am raising this on behalf of one of them. But we should also be making it easier/better to access public transport for all. Part of that is not standing in the pouring rain without cover. There is space to put a shelter here - it would be on Selwood land and they have indicated that happy with this.</p> <p>The Town Council supports this request to go forward to CATG. 17/12/2021 TTC to consider funding the shelter. TTC have agreed contribution of £4,000 and agreed future maintenance.</p> <p>KR to move this forward to assess feasibility and costs. Liaison with Selwood Housing required.</p> <p>A review of recent quotes for bus shelter provision shows that supply and install of a shelter is likely to be in the region of £7,000. The provision of hardstanding will be in the region of £3500. Land required from Selwood will be subject to legal costs as a minimum, therefore this provision is estimate to be in excess of £10,500.</p> <p>TC position on bus shelters – all shelters on town are maintained by TC except for blue ones. TC have agreed future maintenance but have not agreed contribution.</p> <p>KR to open discussions with Selwood. Funding to be considered at next meeting.</p>	<p>KR has contacted Selwood Housing. Selwood Legal Team have indicated that there is scope to dedicate some land as highway to allow shelter installation, but need to consult.</p> <p>KR to continue discussions with Selwood re land.</p>	<p>KR / Selwood</p>
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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 82</p>	<p>p) 16-21-22 Chilmark Road, Trowbridge</p> <p>Request for bus stop markings</p>	<p>No bus stop markings on the road. This can mean cars parking and making it more difficult for buses to stop in correct place. It is also an issue for many bus stops in the area including Wingfield Rd (beyond Hungerford Drive). Markings on the road make it clear for road traffic that they need to allow space - some of the bus stops are not easy to spot as a driver. We should be prioritising public transport</p> <p>The Town Council supports this request to go forward to CATG 17/12/2021 KR to check road surface to ensure markings will adhere. Plan and cost estimate required.</p> <p>KR to check road surface and progressed via the Ad-hoc lining programme, £300</p> <p>EC made a general comment about refreshing road markings such as Bus Stop markings. KR recommended to report these type of maintenance issues via the MyWilts App.</p>	<p>KR confirms that surface is fine for markings to be provided. LHFIG to consider £300 funding.</p> <p>Funding agreed including contribution from TC.</p> <p>Lining to be ordered.</p>	<p>JM</p>
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<p>q)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 83</p>	<p>16-21-25 Leap Gate, Trowbridge</p> <p>Enhanced signing of speed limit</p>	<p>Transition from 40 mph limit to 30 mph limit – vehicles not slowing down as enter 30mph. There is busy crossing for pedestrians just after the transition point so this is dangerous area as used by children and adults.</p> <p>Larger more visible 30 mph signs – also relocated to be more visible. Regular maintenance of trees to prevent obscuring signs. Painted roundels or hatching on road to show transition into 30 mph zone as indicated in photo (attached).</p> <p>JM preparing proposal and estimate, will liaise with MJ</p>	<p>Cost estimate for enhanced terminal signing and gateway / high friction surfacing is £5,000.</p> <p>To be added to TC agenda for consideration of contribution. Consider funding at next LHFIFG meeting.</p> <p>JM to prepare plan. TC have confirmed contribution up to £1250.</p>	<p>JM</p>
	<p>16-21-26 Hilperton Road, Trowbridge</p> <p>Request for crossing nr Victoria Road.</p>	<p>30 mph area—but it is a difficult road to crossing as main road into Trowbridge. Traffic often speeding including large vehicles. Residents find it difficult to cross due to lack of crossing and speeding vehicles.</p> <p>Crossing put in near end of Victoria Road to enable pedestrians to cross the road. This would also enable cyclist to cross over to access cycle paths that connect through Halfway Close.</p> <p>17/12/2021 Cllrs Jacob and Kirk to undertake site observations and adhoc pedestrian counts prior to decision being made to fund pedestrian crossing survey.</p> <p>MJ & EK informed group that they had met on site and both agree to proceed with a detailed survey. Pedestrian survey cost - £1,000 subject to TTC contribution of £250</p>	<p>TC contribution confirmed. Survey has been ordered and will be carried out in September.</p>	<p>To note</p>

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<p>s)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 84</p>	<p>16-22-1 Greenhill Gardens, Hilperton – Request for additional street light</p>	<p>Residents have asked if another street light can be provided outside of the bungalows – mainly 11, 9, 7, 5, 3 and 1.</p> <p>This area is extremely dark in winter months. If they have been out and return home they feel very vulnerable and for some this stops them from going out in the evening. It is a sheltered scheme with an average age of 79.</p> <p>Just one more light would solve the problem.</p> <p>Fowarded to Street Lighting team at Atkins, no charge confirmed.</p>	<p>Atkins response circulated with note tracker and has been provided to Parish Council for their consideration.</p> <p>To be considered by parish council. EC to report back to next meeting.</p>	<p>HPC/EC</p>
	<p>16-22-3 Frome Road / Church Lane, Trowbridge</p>	<p>Drivers emerging from Church Lane onto Frome Road have difficulty seeing traffic approaching northwards from the right due to the angle of the junction and the presence of a hedge on the corner. The visibility falls short of the requirement of 43m at 30mph.</p> <ol style="list-style-type: none"> 1. Realignment of the 'give way' markings forwards up to 300mm to improve forward visibility. 2. Provision of new solid edge lines on the approach to the junction alongside the give way markings 3. Provision of a new 'Junction (left)' warning sign on the approach with an accompanying 'SLOW' road marking. <p>As the local councillor I have consulted Wiltshire Area Highways Team and they have suggested these improvements to increase visibility. A rough estimate of the total cost is £1,000.</p>	<p>Funding for new junction warning signs agreed - £1000 total (£750 LHFIG / £250 TTC). TTC contribution to be confirmed.</p>	<p>TTC</p>

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

u)	16-22-5 Taylors View, Trowbridge	Request from resident for bollards to prevent footway parking which is contributing to damage to tree opposite. Town Council did not support bollard provision but would like consideration to be given to reflectors on the tree.	Double yellow lines recommended to prevent parking. To be taken forward as part of other restrictions being advertised.	
6.	New Issues			
a)				
7.	Any other business			
a)	Hilperton village – SID	EC raised a request for LHFIFG to support allocating resource to provide NAL sockets and posts for SIDs in Hilperton, funded by Parish Council.	It was agreed that this was supported. HPC to send LHFIFG request form to cover this.	HPC
b)	Chair of LHFIFG	Cllr Prickett announced that he would be standing down as LHFIFG chair and a new chair will need to be appointed for the next meeting in November.	KR to ask Kieran Elliot to clarify process for this.	KR
8.	Date of Next Meeting: 10th November 2022 – Hybrid Meeting – 10am			

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

Trowbridge LHFIG

Report author Kirsty Rose, Principal Engineer.

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £13,787.00

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

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	Item	Update	Actions and recommendations	Who
	Date of meeting: 11th August 2022			
1.	Attendees and apologies			
Page 87	Present:	Roger Evans Stewart Palmen Jo Trigg Edward Kirk Lance Allan Jamie Mundy Kirsty Rose Horace Prickett David Vigar (for part of meeting) Mark Banks Stephen Carey Mel Jacob Daniel Cave		
	Apologies:	Guy Clayton		
2.	Notes of last meeting			

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	Item	Update	Actions and recommendations	Who
		The notes of the last meeting were agreed at Area Board on the 20 th January.		
3 Page 88	Financial Position			
		<p>BUDGET 2022-23 £31,258.00 ALLOCATION 2022-23 £37,384.07 2021-22 underspend £8874.50 Third Party Contributions Total Budget £77,516.57</p> <p>Current commitments £55,997.00</p> <p>The budget allocation at the start of this meeting for £21,519.57</p> <p><u>Allocations made at this meeting:</u></p> <ul style="list-style-type: none"> • Additonal Trowbridge waiting restrictions implementation - £2500 (LHFIG - £1875 TTC - £625) • New footway & dropped kerbs, Goose Street, Southwick - £6000 (LHFIG – £4500 SPC - £1500) 		

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	Item	Update	Actions and recommendations	Who
Page 89		<p><u>Allocations made at this meeting cont...</u></p> <ul style="list-style-type: none"> • Streetname plate at Boundary Walk - £300 (LHFIG - £225 TTC - £75) • Parking bay markings at Westfield Close - £450 (LHFIG - £337.50 TTC - £112.50) • Bus Stop markings at Chilmark Road - £300 (LHFIG - £225 TTC - £75) <p>Total allocated at this meeting:£7,162.50</p> <p>Remaining budget allocation: £14,357.07</p>		
	4.	Top 5 Priority Schemes		
a)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	<p>Provision of a traffic calming scheme, with a number of road narrowings along Woodmarsh to combat the speeding issue. Scheme total £40,000</p> <p>The proposed substantive bid to be made this financial year already has £5000 allocated to it, which has been carried over.</p> <p>The changes to LHFIG require 1/3rd of annual allocation as minimum contribution to substantive bids. For this group, that would be £10,419. If this bid is to be submitted, an additional £5419 is required for allocation.</p>	<p>Discussed and agreed that an additional £5419 to be allocated from this group to move this scheme forward.</p> <p>Total allocation therefore £10,419</p> <p>Substantive bid to be made for November deadline.</p>	To note

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

	Item	Update	Actions and recommendations	Who
Page 90		NBPC noted that it has been 3 or 4 years since it was put forward from NBPC and that they have previously committed £9,000 and are not in a position to increase their contribution at this time.	<p>KR to review cost estimate and recirculate for information. Will increase total being requested by bid.</p> <p>LA – CIL not being charged on current developments therefore no CIL available to contribute to this project for a number of years.</p> <p>RE reporting some speeds captured by CSW in excess of 50mph.</p> <p>JM to liaise with development control regarding input into planning applications on Woodmarsh.</p>	
b)	<p>Issue <u>6573</u> Pedestrian Crossing Relocation, Southwick Road North Bradley.</p> <p>Funding: £400 CATG: £300 NBPC: £100</p>	<p>Plan was discussed at a previous meeting. Cost estimate of proposal is £111,000. NBPC supported the proposal.</p> <p>TTC may decide to make a contribution towards this from CIL. This is likely to be a lower priority in respect of CIL contributions from the town council but may be considered favourably if the parish council match funds any CIL contribution.</p>	North Bradley Primary School to update their School Travel Plan which may open up more funding opportunities (TAOSJ), until then this project is in abeyance.	

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	Item	Update	Actions and recommendations	Who
Page 99			<p>HP confirmed he had contacted the school last autumn and will follow this up with them.</p> <p>School have not yet updated travel plan. PC rep to chase.</p> <p>EC suggest consideration to be given to increasing precept in future years for contribution.</p>	
	<p>16-19-13 Newton Trowbridge</p> <p>20/21 Funding: £2,500 CATG: £1,667 TTC: £833</p> <p>21/22 Funding: £12,000 CATG: £9,000 TTC: £3,000</p>	<p>Newtown Pedestrian Crossing Additional CATG allocation £5083.50 and TTC £1694.50 was agreed at last meeting.</p> <p>Pedestrian crossing design being progressed by Atkins. Anticipated delivery of design in late July.</p> <p>This will then determine exacty what the costs are for implementation, in turn we'll then be able to look at what funding avenues are available.</p> <p>Newtown Primary School do have an updated School Travel Plan, so hopefully that part if not all funding could come from TAOSJ. However any funding from TAOSJ would be for next financial year.</p>	<p>KR/JM to circulate costings for crossing when available. Atkins anticipate this being available in September.</p> <p>20mph assessment to be revisited in light of correspondence with Cllr McClelland with regard to Newtown.</p>	

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	Item	Update	Actions and recommendations	Who
d)	Broadmead estate, Trowbridge	<p>Update on construction timescales will be given once known, awaiting confirmation from the contractor regarding resource.</p> <p>The group allocated £12,000 annual budget for dropped kerbs, several meetings ago, which has been carried forward. Yet no other requests have been forthcoming, so the group was asked to consider using already set aside, to deliver additional dropped kerbs already identified on the Broadmead estate.</p> <p>£4,500 for an additional 3 sites from the £12,000 already allocated was agreed at the meeting. Subject to TTC contribution.</p>	<p>£4500 agreed in original allocation. Additional £4500 allocation for 3 further dropped kerb sites from annual dropped kerb budget (£12,000). .</p> <p>Total allocation for Broadmead dropped kerbs £9000.</p> <p>Construction programmed for October.</p>	
e)	Langford Road, Trowbridge	As above, update on construction timescales will be given once known, awaiting confirmation from the contractor regarding resource.	Construction programmed for October.	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

5.	Other Priority schemes			
Page 93	a) 16-20-4 The Halve, Trowbridge – mini roundabout redesign	<p>Proposal for waiting restrictions prepared and provided to residents. Plan was circulated with note tracker.</p> <p>SP reported good feedback from residents with regards to the proposed waiting restrictions.</p> <p>£2,000 for Traffic Regulation Order and £1,500 for implementation, subject to TTC contribution, was agreed.</p>	<p>TC contribution agreed. To proceed to legal advert.</p> <p>Outstanding waiting restriction requests for Trowbridge have been provided with note tracker. If requests still valid, LHFIG may wish to combine legal advertisements with the The Halve for no additional cost. There would be costs associated with implementation of those additional restrictions of approx.. £2500.</p> <p>Group agreed to fund further implementation costs. TTC to agree contribution of £625.</p> <p>EK asked if Bellefield Crescent will be resurfaced and can timing be such to ensure lining isn't done before surfacing.</p>	
	b) 16-20-09 – Reduction of speed limit, Cockhill, Trowbridge	<p>Atkins recommendations circulated with note tracker. Atkins do not recommend any changes to speed limits.</p> <p>No funding needed to be agreed, KR/JM/JT to meet on site to discuss other possible measures that could help reduce the speeding.</p>	<p>Site meeting held. Improvements to terminal signing, gateway surfacing and additional bus stop markings proposed. Estimated cost of £5,500.</p> <p>To also include SLOW markings and potential marked parking area.</p>	
<p>Funding: £2500 CATG: £1875 TTC: £625</p>				

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

c)	<p>Innox Rd, Trowbridge – Request for 20mph Speed Restriction</p>	<p>Report included with note tracker and previously circulated to town council/local member.</p> <p>Report recommends implementation at a cost of £4000. A recommendation is being considered by TTC on 3rd May for £1000 contribution.</p>	<p>Decision to put this on hold, until other reports have come back and take them forward together subject to agreement.</p>	
<p>d)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 94</p>	<p>Silver Street Lane, Trowbridge – Request for 20mph Speed Restriction and Improved Crossing Points.</p> <p>CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: 20mph zone for the area. Signs required at both ends of Silver Street Lane J Frome Rd and J Bradley Rd. (Links to the north are already into a 20mph zone).</p> <p>Improved crossing opportunities at Frome Road junction, junction of Balmoral Road & Hazel Grove, junction with Kingsdown Road, junction with Silver Birch Grove and Sandringham Road, junction with Willow Grove.</p>	<p>Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.</p> <p>LA – town council will not be in position to consider until further works undertaken.</p>	
e)	<p>St Thomas Road, Trowbridge – Request for 20mph Speed Restriction</p> <p>CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: 20mph zone for the area including The Down and south of Islington/The Down and north of Hilperton Road. Signs required at Wyke Road J Withy Close, The Down J Canal Road, Delamere Road J Islington, St Thomas Rd J The Halve, Stancomb Avenue J Hilperton Rd, Springfield Park J Hilperton Rd and Victoria Road J Hilperton Rd.</p>	<p>Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.</p> <p>£4762.50 agreed for contribution from Town Council but TRO cost to be agreed this time around.</p>	

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f)	<p>Broadmead Estate, Trowbridge – Request for 20mph Speed Restriction. CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: Review and then installation of 20mph signs. 4 sets of signs required: Chilmark Road J Westwood Rd, Broadmead J Westwood Rd, Brook Rd J Cockhill and Brook Road J Wingfield Rd. Some of the existing signage is in contravention of regulations and requires replacement anyway; Junction of Chilmark Road and Westwood Road and Junction of Broadmead and Westwood Road. Signs at Junction of Wingfield Road change from 30mph to 20mph.</p>	<p>Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.</p> <p>Option 1 is preferred option from Trowbridge Town Council. £25800 total costs - £6k from TC</p>	
g)	<p>The Croft/Carlton Row – Replacement and additional bollards</p>	<p>Request: Replacement of damaged verge markers and additional markers. Damage to verges caused by large vehicles overrunning verges.</p> <p>A proposal for verge markers on The Croft has been prepared and included with note tracker. The cost estimate for installation is £1800.</p> <p>Group agreed funding subject to TTC contribution 25%. Total allocation £1800 (£1350 LHFIFG / £450 TC)</p>	<p>TC have agreed contribution. To be taken forward for implementation.</p>	

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<p>h)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 96</p>	<p>16-21-7 Speed reduction measures, Phillips Way and Westbury Road, North Bradley.</p>	<p>Request: Permanent traffic calming measures, road narrowing, roundabouts etc, landscaping on roundabout at Phillips Way to encourage reduced speed when approaching, removal of 40 mile an hour sign when approaching roundabout to reduce those that speed up when the sign comes into sight.</p> <p>17/12/2021 KR has provided NBPC with standard details for gateways and ballpark costs for their consideration.</p> <p>The 40mph sign cannot be removed as this would make the speed limit unenforceable.</p>	<p>NBPC to discuss further at their next PC meeting and update group at next meeting</p> <p>To be discussed at Sept parish council meeting.</p>	
<p>96</p>	<p>16-21-9 Goose Street, Southwick</p>	<p>Request: The Parish Council is concerned at the dangers involved in crossing Goose Street from Blind Lane/Poles Hole Farm to Brokers Wood Road. There is an existing grass path which is very wide and popular but dangerous. Crossing from this point pedestrians cannot see the oncoming traffic.</p> <p>Plan prepared and cost estimate provided – circulated with note tracker. JM to forward plan and estimate to Southwick PC for their consideration and seek approval for contribution.</p>	<p>Initial cost estimate of £6,000 for works. This may need to be revised given recent increases however parish council have confirmed approval of the proposal with slight change to dropped kerb location and confirmed willing to contribute £1500.</p> <p>PC would like to include installation of a kissing gate to replace style as part of works but at their cost.</p> <p>LHFIG agreed contribution £4500.</p>	

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j)	Manor Road, Trowbridge	<p>Request: Verges being used for parking causing mud and rutting. Request for grasscrete.</p> <p>Cllr Trigg has canvassed residents for their opinions on any changes to the verges. Consideration being given to grasscrete, removal of verge and/or planting/posts to deter parking.</p> <p>KR/JM/JT to arrange site visit to review identified areas</p>	<p>Site visit undertaken. Proposal circulated with tracker. Estimate for verge works £35,536.00</p> <p>KR to develop phasing plan and cost up. Base this on worst areas first. KR to discuss with Mark Banks re maintenance and footway surfacing programme.</p>	KR
k) Page 97	Dropped kerbs – Annual Programme	<p>15/09/2021 Cllrs discussed setting aside funding specifically for dropped kerb requests as there are many areas that need improvement. This is to be discussed at area board with the CATG provisionally ringfencing £12,000 for this. This decision must be ratified at Area Board. Town and Parish Councils will be required to contribute to dropped kerbs in their areas.</p> <p>17/12/2021 Funding decision was included at area board. No concerns raised at this CATG meeting.</p>	<p>Discussed above at 4d)</p> <p>JM reminded group to get in dropped kerb requests and these need to be taken to town and parish council in first instance.</p>	
l)	<p>16-21-18 Frome Road, Southwick</p> <p>Request for speed limit assessment</p>	<p>The Parish Council is concerned at the volume and speed of traffic along Frome Road. The PC requests a speed limit assessment is undertaken on Frome Road</p> <p>The Parish Council has resolved to submit this request and is aware that match funding will be required if the request is approved</p> <p>17/12/2021 It was agreed to fund a speed limit assessment from the county boundary to 30mph at Trowbridge. CATG £1875, SPC £625</p>	<p>Awaiting Atkins report – due for completion October 22.</p>	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

<p>m)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 98</p>	<p>16-21-19 Boundary Walk, Trowbridge</p> <p>Request for name plates</p>	<p>Following a request from residents to review the need of additional nameplates on Boundary Walk I would propose one additional sign to point visitors to the front doors of 27-34 Boundary Walk.</p> <p>The Town Council supports this project to go to CATG. Resident would like formal request letter for positioning of sign. JM preparing proposal and estimate and liaise with DV to inform residents</p>	<p>Provision of nameplate as requested is feasible. Cost estimate £300. LHFIG to consider funding.</p> <p>TTC to consider contribution – currently overspent. LA to discuss at Sept TC meeting agenda.</p> <p>LHFIG agreed funding subject to TTC contribution</p>	
	<p>16-21-20 Westfield Close, Trowbridge</p> <p>Request for road markings</p>	<p>Westfield Close has several areas for parking but no parking bays are marked. Space is therefore seldom maximised and there are issues with poor parking blocking in residents at key times of the day. It is an area where several comments from different residents about lack of parking but often it is exacerbated by poor use of space available. Have ringed the Wiltshire Council owned bays in orange. Have requested that Selwood also explore the same option for the land owned by themselves (indicated by arrow) (see attachment).</p> <p>The Town Council supports this request to go forward to CATG. JM preparing proposal and estimate.</p>	<p>JM has reviewed location and marking of bays is feasible. Cost estimate via ad-hoc road marking ticket is £450.</p> <p>TTC contribution has been approved.</p> <p>LHFIG funding agreed.</p>	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

<p>Page 99</p>	<p>o) 16-21-21 Manor Road, Trowbridge</p> <p>Request for bus shelter nr Manor Close</p>	<p>Many of the bus stops on Studley have no shelter. This bus stop, beside Manor Close is used by residents of Manor Court - sheltered housing for the older generation. I am raising this on behalf of one of them. But we should also be making it easier/better to access public transport for all. Part of that is not standing in the pouring rain without cover. There is space to put a shelter here - it would be on Selwood land and they have indicated that happy with this.</p> <p>The Town Council supports this request to go forward to CATG. 17/12/2021 TTC to consider funding the shelter. TTC have agreed contribution of £4,000 and agreed future maintenance.</p> <p>KR to move this forward to assess feasibility and costs. Liaison with Selwood Housing required.</p>	<p>A review of recent quotes for bus shelter provision shows that supply and install of a shelter is likely to be in the region of £7,000. The provision of hardstanding will be in the region of £3500. Land required from Selwood will be subject to legal costs as a minimum, therefore this provision is estimate to be in excess of £10,500.</p> <p>TC position on bus shelters – all shelters on town are maintained by TC except for blue ones. TC have agreed future maintenance but have not agreed contribution.</p> <p>KR to open discussions with Selwood. Funding to be considered at next meeting.</p>	
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LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

<p>Page 100</p>	<p>p) 16-21-22 Chilmark Road, Trowbridge</p> <p>Request for bus stop markings</p>	<p>No bus stop markings on the road. This can mean cars parking and making it more difficult for buses to stop in correct place. It is also an issue for many bus stops in the area including Wingfield Rd (beyond Hungerford Drive). Markings on the road make it clear for road traffic that they need to allow space - some of the bus stops are not easy to spot as a driver. We should be prioritising public transport</p> <p>The Town Council supports this request to go forward to CATG 17/12/2021 KR to check road surface to ensure markings will adhere. Plan and cost estimate required.</p> <p>KR to check road surface and progressed via the Ad-hoc lining programme, £300</p> <p>EC made a general comment about refreshing road markings such as Bus Stop markings. KR recommended to report these type of maintenance issues via the MyWilts App.</p>	<p>KR confirms that surface is fine for markings to be provided. LHFIG to consider £300 funding.</p> <p>Funding agreed subject to TC contribution</p>	
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LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

<p>q)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 101</p>	<p>16-21-25 Leap Gate, Trowbridge</p> <p>Enhanced signing of speed limit</p>	<p>Transition from 40 mph limit to 30 mph limit – vehicles not slowing down as enter 30mph. There is busy crossing for pedestrians just after the transition point so this is dangerous area as used by children and adults.</p> <p>Larger more visible 30 mph signs – also relocated to be more visible. Regular maintenance of trees to prevent obscuring signs. Painted roundels or hatching on road to show transition into 30 mph zone as indicated in photo (attached).</p> <p>JM preparing proposal and estimate, will liaise with MJ</p>	<p>Cost estimate for enhanced terminal signing and gateway / high friction surfacing is £5,000.</p> <p>To be added to TC agenda for consideration of contribution. Consider funding at next LHFIG meeting.</p>	
	<p>16-21-26 Hilperton Road, Trowbridge</p> <p>Request for crossing nr Victoria Road.</p>	<p>30 mph area—but it is a difficult road to crossing as main road into Trowbridge. Traffic often speeding including large vehicles. Residents find it difficult to cross due to lack of crossing and speeding vehicles.</p> <p>Crossing put in near end of Victoria Road to enable pedestrians to cross the road. This would also enable cyclist to cross over to access cycle paths that connect through Halfway Close.</p> <p>17/12/2021 Cllrs Jacob and Kirk to undertake site observations and adhoc pedestrian counts prior to decision being made to fund pedestrian crossing survey.</p> <p>MJ & EK informed group that they had met on site and both agree to proceed with a detailed survey. Pedestrian survey cost - £1,000 subject to TTC contribution of £250</p>	<p>TC contribution confirmed. Survey has been ordered and will be carried out in September.</p>	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

Page 102	s)	16-22-1 Greenhill Gardens, Hilperton – Request for additional street light	<p>Residents have asked if another street light can be provided outside of the bungalows – mainly 11, 9, 7, 5, 3 and 1.</p> <p>This area is extremely dark in winter months. If they have been out and return home they feel very vulnerable and for some this stops them from going out in the evening. It is a sheltered scheme with an average age of 79.</p> <p>Just one more light would solve the problem.</p> <p>Fowarded to Street Lighting team at Atkins, no charge confirmed.</p>	<p>Atkins response circulated with note tracker and has been provided to Parish Council for their consideration.</p> <p>To be considered by parish council at meeting in September. EC to report back to next meeting.</p>	
	6.	New Issues			
a)	16-22-3 Frome Road / Church Lane, Trowbridge	<p>Drivers emerging from Church Lane onto Frome Road have difficulty seeing traffic approaching northwards from the right due to the angle of the junction and the presence of a hedge on the corner. The visibility falls short of the requirement of 43m at 30mph.</p> <ol style="list-style-type: none"> 1. Realignment of the 'give way' markings forwards up to 300mm to improve forward visibility. 2. Provision of new solid edge lines on the approach to the junction alongside the give way markings 3. Provision of a new 'Junction (left)' warning sign on the approach with an accompanying 'SLOW' road marking. <p>As the local councillor I have consulted Wiltshire Area Highways Team and they have suggested these improvements to increase visibility. A rough estimate of the total cost is £1,000.</p>	<p>Funding decision to be considered next time following town council meeting in September to discuss contribution.</p>		

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP / NOTES LOG

b)	16-22-4 Ashton Road, Hilperton	Request for additional lighting units on path between The Grange, Ashton Road and 113 Ashton Road. Well used pedestrian and cycle route but no lighting provided in this section.	No further action.	
c)	16-22-5 Taylors View, Trowbridge	Request from resident for bollards to prevent footway parking which is contributing to damage to tree opposite. Town Council did not support bollard provision but would like consideration to be given to reflectors on the tree. .	Double yellow lines recommended to prevent parking. To be taken forward as part of other restrictions being advertised.	
7.	Any other business			
a)				

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8.	Date of Next Meeting: 22nd September – Hybrid Meeting – 10am
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Trowbridge LHFIG

Report author Jamie Mundy – Senior Traffic Engineer

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £8938.07

3. Legal Implications

3.1. There are no specific legal implications related to this report.

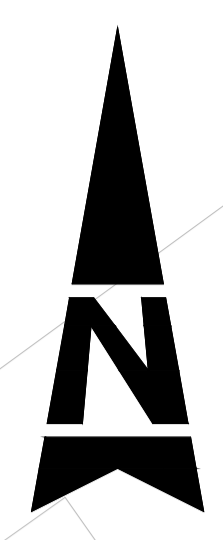
4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications



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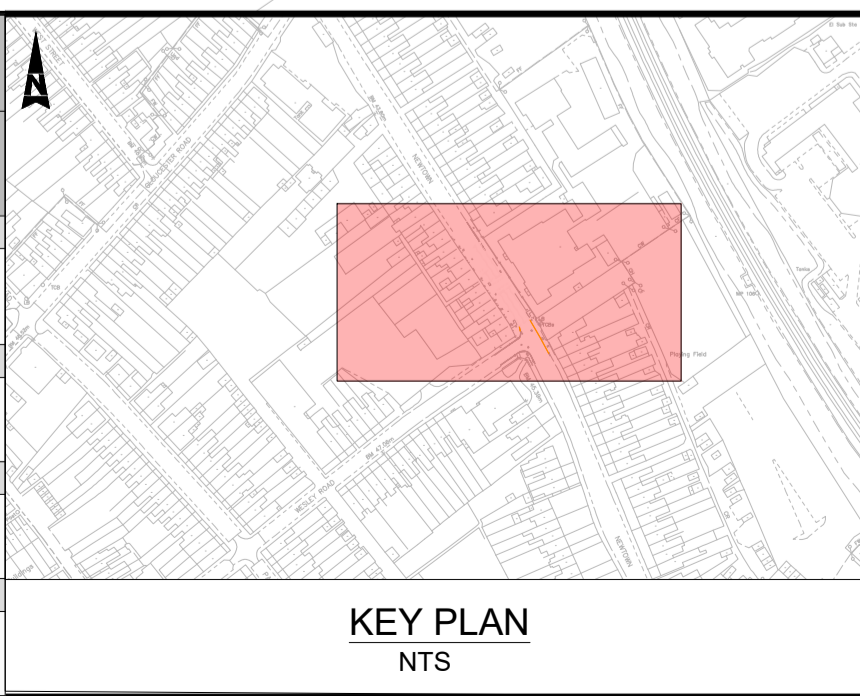
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	PROPOSED FOOTWAY
	EXISTING FOOTWAY
	PROPOSED TACTILE PAVING (CONTROLLED CROSSING - RED COLOUR)
	PROPOSED HB2 KERB
	PROPOSED BULLNOSED KERB
	PROPOSED TRANSITION KERB
	EXISTING KERB
	SITE EXTENTS

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1. UG services (TV, GAS, Electricity, Water, Sewer)
2. Overhead services
3. Working adjacent to live traffic
Maintenance / Cleaning
(Enter "None" if applicable)
Use
(Enter "None" if applicable)
Decommissioning / Demolition
(Enter "None" if applicable)



Description						
Status	Revision	Drawn	Checked	Reviewed	Authorised	Issue Date
Description						
Status	Revision	Drawn	Checked	Reviewed	Authorised	Issue Date
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Status	Revision	Drawn	Checked	Reviewed	Authorised	Issue Date
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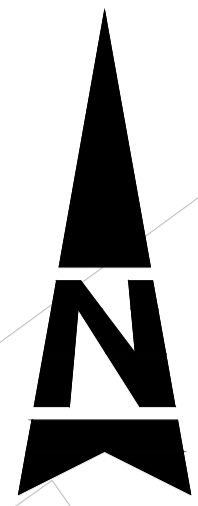
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Project Title	WCTHCC 22/23 Newtown Puffin		
Drawing Title	GENERAL ARRANGEMENT		
Drawing Number	Project	Originator	Volume
5212089	- ATK	- HGN	-
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Location	Type	Role	Number
Original Size: A1	Scale: 1:200	Project Ref. No: 5212089	Sheet: 1 of 1 Rev: P01.1



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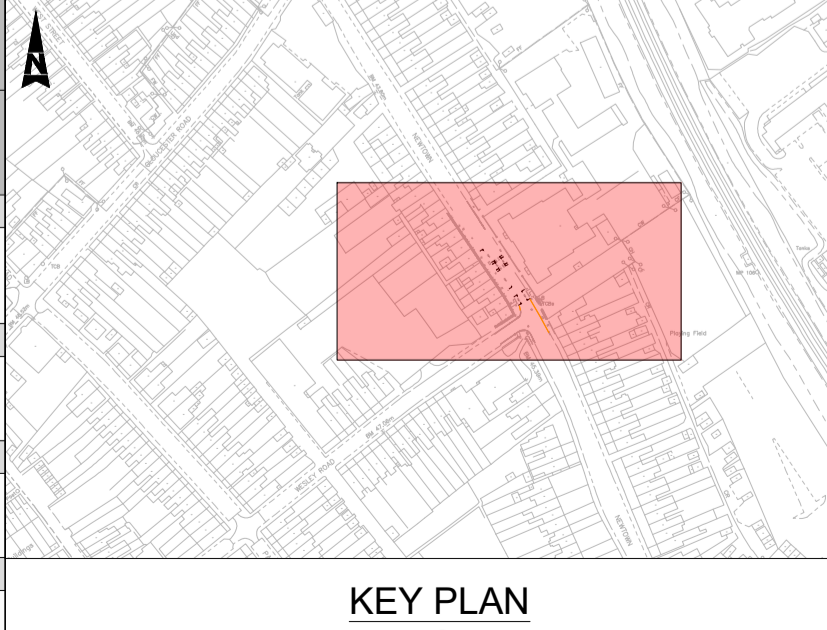
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	PROPOSED BULLNOSED KERB
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	EXISTING KERB
	PROPOSED TACTILE PAVING (CONTROLLED CROSSING - RED COLOUR)
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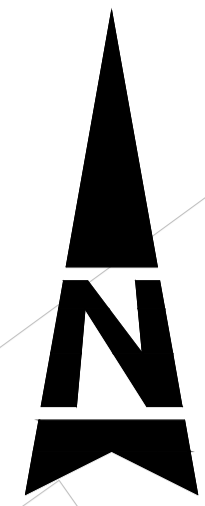
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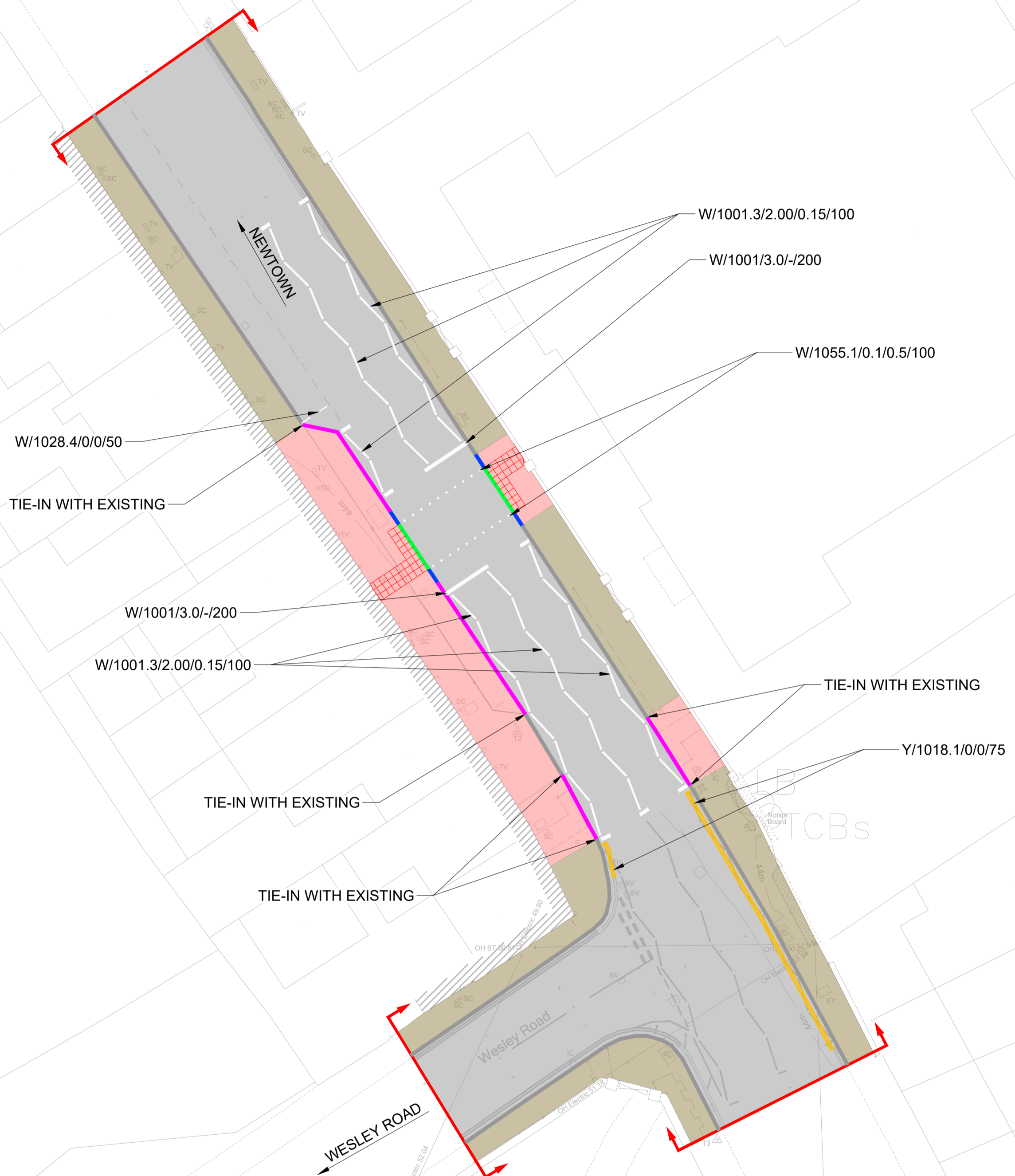
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KEY:

PROPOSED MARKING

SITE EXTENTS

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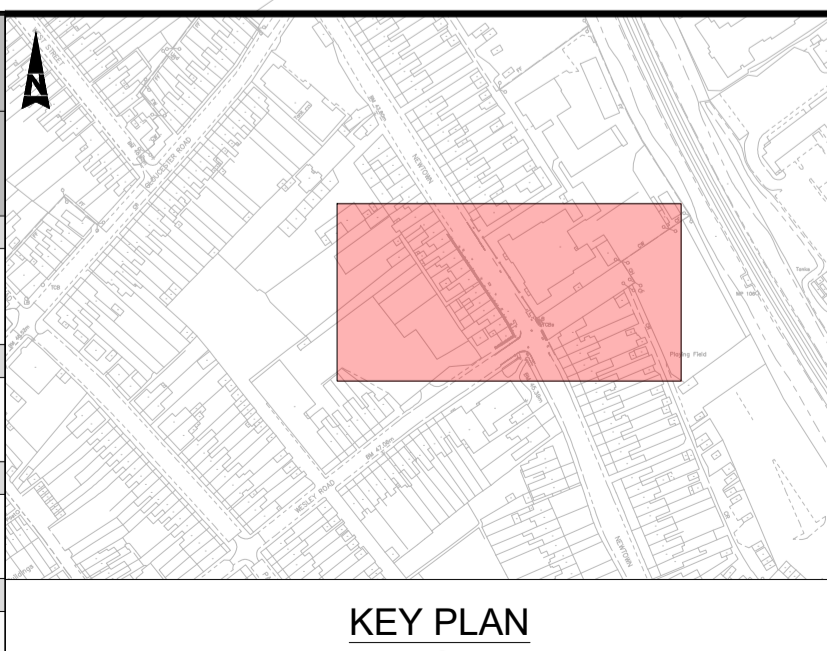
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Traffic Signs Regulations and General Directions 2016 Diagram Number	Marking Length (In meter)	Gap Length (In meter)	Marking Width (In mm)

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Drawing Title: **Road Marking**

Project Number: **5212089**

Originator: **ATK**

Volume: **HMK**

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Location: **NTS**

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